



Judo Alberta Club Invoice Payment Policy

Introduction

This Policy specifies “Invoice Payment Terms” and subsequent club sanctions for overdue invoices

The purpose of this document is to:

- establish the payment terms for invoices sent to Judo Alberta Judo clubs
- define the sanctions imposed on Judo Alberta Judo clubs for overdue invoices

Payment Terms

1. Invoices sent from September 1st - July 31st must be paid within 30 days
2. Invoices sent in the month of August must be paid by August 31st of the current year
3. Clubs must pay all outstanding invoices for the current season by August 31st of the current year

Club Sanctions

The following sanctions will be imposed on Judo Alberta clubs for overdue invoices:

1. Invoices sent from September 1st - July 31st that are 90 days overdue:
 - a. Clubs will be blocked from registering new members in the current season and all future seasons until all overdue invoices are paid
2. Invoices sent in the month of August that are not paid by August 31st of the current year:
 - a. Clubs will be blocked from registering new members in the following season and all future seasons until all overdue invoices are paid
3. All unpaid invoices as of August 31st:
 - a. Clubs will be blocked from registering new members in the following season and all future seasons until all outstanding invoices are paid
4. All unpaid invoices totalling \$300 or more that are greater than 180 days overdue will be sent to a collections agency designated by Judo Alberta