



**GRANDE
PRAIRIE
2024**

Alberta Winter Games

Registration Deadline Checklist

DUE to SPORT LEAD – JANUARY 16, 2024

PARTICIPANTS – ATHLETES, COACHES & CHAPERONES

- ☐ Athletes & Coaches on Zone Team Rosters are all activated on RAMP database as per the guidebook and information provided
- ☐ Zone Team Roster Form (as an Excel Spreadsheet, PDF will not be accepted)
- ☐ Declaration of Criminal Record Checks Form
- ☐ Zone Travel Request Form, if applicable
- ☐ Zone Head Coach Form, if not already submitted, and list of their emails for the Sport Conference Call – ensure all coach NCCP numbers are included on the form

TECHNICAL OFFICIALS

- ☐ Technical Officials on the roster form are all activated on RAMP database
- ☐ Technical Officials Roster Form – ensure you have indicated their mode of travel for the games and flight information, if applicable
- ☐ Signed Informed Consent Forms for all Technical Officials
- ☐ Name and email address of lead Technical Official for Sport Conference Calls, if not already submitted