

# Judo Alberta

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2012-2013 ANNUAL REPORT



# judo alberta

THE ALBERTA KODOKAN BLACK BELT ASSOCIATION

**November 30 2013**

**Address:**

Red Deer Lodge  
4311-49 Avenue  
Red Deer, Alberta, T4N 5Y7

**Event Information:**

Meeting Room: Pine Lake  
Proxy Registration: 6:30 PM – 7:00 PM  
Start Time: 7:00 PM



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# JUDO ALBERTA MISSION STATEMENT, GOALS & VALUES

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## Mission Statement:

*To promote the principles and teachings of the sport of Kodokan Judo to all levels in all parts of Alberta.*

## Goals:

- To promote Judo as a lifelong interest.
- To develop competitive opportunities throughout Alberta.
- To develop recreational opportunities throughout Alberta.
- To develop High Performance athletes.
- To have qualified facilities and equipment in place throughout Alberta.
- To achieve financial self-sufficiency.
- To maintain a sufficient number of board members to efficiently manage the sport.
- To increase the number of participants in the sport.
- To promote greater public awareness of the sport.
- To develop and maintain qualified Judo coaches throughout Alberta.
- To develop and maintain qualified Judo officials throughout Alberta.
- To raise the technical level of Judo in Alberta.
- To increase female participation in the sport.





## **NOTICE OF THE 2013 ANNUAL GENERAL MEETING**

The Annual General Meeting of the Alberta Kodokan Black Belt Association (Judo Alberta) will be held at the Dow Centennial Centre (8700 – 84 Street, Fort Saskatchewan, AB) on Saturday, November 9, 2013 at 7:00 PM.

### **AGENDA**

- 1) Approval of the agenda (Any concerns or issues by the general membership should be mentioned now so they may be added to the agenda (item #5).
- 2) Approval of the minutes of the 2012 Annual General Meeting.
- 3) Business arising from the minutes of the 2012 Annual General meeting.
- 4) Reports of the Executive & Committees:
  - a) President
  - b) VP of Administration
  - c) VP of Finance
  - d) Treasurer/Financial Statement
  - e) Registrar
  - f) Secretary
  - g) Regional Council
  - h) Women's Representative
  - i) Athlete's Representative
  - j) Executive Director
  - k) High Performance Coach



- l) Coaching Committee
- m) Grading Board
- n) Referee Committee
- o) Technical Committee
- p) NCCP Committee
- q) Awards Committee
- r) LTAD Committee

5) New Business

- a) Proposed Bylaw Special Resolution 1,2,3
- b)
- c)
- d)
- e)

6) Volunteer Recognition

7) Elections

- a) Vice President Finance
- b) Woman's Rep
- c) Registrar
- d) Athlete's rep( chosen by provincial team members)



## JUDO ALBERTA AGM Meeting Minutes November 10th 2012

Quorum: 132 voting members in person and via proxy

Torrie Johal appointed as minute taker.

### **ATTENDANCE:**

Helen Bienert - Tolide  
Mike Campbell – Tolide  
Kent Lee – Kodokwai  
Fatira Merah – Judo Alberta  
Scott Morgan – Canmore  
Matt Fabes – Hiro's  
Emily Schultz – Kita Kaze  
Bob Drury – Kita Kaze  
Steve Norris – Airdrie  
Scott Allen – Lethbridge  
Darren Takao – Raymond

Ralph VanWerkhoven – Lethbridge  
Gord Okamura – U of A  
Garry Yamashita – Hiro's  
Torrie Johal – Hiro's  
Kelly Thornton – Tokugawa  
Darcy Adams – Hoku Sei Kan  
Jennifer Parker - Barracuda  
Laurie Wiltshire – Hiro's  
Trevor Hazell – Airdrie  
Kelly Palmer – U of A

### **PROXIES:**

#### Ralph VanWerkhoven – Lethbridge

- |                         |                          |                   |
|-------------------------|--------------------------|-------------------|
| • Adam Ross             | • Kevin Oishi            | • Kyle Nakagama   |
| • Joal McCordick        | • Glen Seeman            | • Tamas Virag     |
| • Mark Kerrison         | • Nicole Iwaasa          | • Vickie Nakagama |
| • Nicole Tsukishima     | • Joanne Harris          | • Matt Polytress  |
| • Tom Tsukishima        | • Guy Pomohac            | • Michael Tamura  |
| • Josef Pollmuller      | • Russ Gallant           | • Glenn Iwaasa    |
| • Igor Grujic           | • Dean Maruyama          | • Ryan Kim        |
| • Matthew Gourley       | • Richard McKay          | • Dawn Iwaasa     |
| • Anatolii Levkovytskyi | • Mitch Belcourt         | • Gloria Gilmour  |
| • Andrew Spearman       | • Michael Hagel          | • Chris Johnson   |
| • Rick Smith            | • Paul DeMaere           | • Ron Ackroyd     |
| • Trevor McAlpine       | • Lynn Westlake          | • Levi Shurtz     |
| • Florence Senda        | • Chelsie Grenier-McNabb | • Jared Ackroyd   |
| • Richard Boras         | • Jeannie-Rae Kuno       | • Mark Iwaasa     |
| • Tyler Boras           | • Jerry LeGrandeur       |                   |
| • Wayne Tsukishima      | • Rob Saar               |                   |

#### Gord Okamura – U of A

- |                   |                   |                         |
|-------------------|-------------------|-------------------------|
| • Matthew Skeldon | • Shaun Holmstrom | • Behzad Vafaeian       |
| • Joe Parrell     | • Nolan Bard      | • Benjamin R. Nakashima |



- Nicholas Pilfold

- Wally Litousky

#### Garry Yamashita – Hiro's

- Stefan Siebarod
- Farrad Heibaran
- Allan Sattin
- Roy Bjornson
- Anthony Hobbs
- Erwan Goadsoue
- Harold McKinnell

- Kevin Tamikado
- Erin Morgan
- Tait Wiley
- Anne Carraud
- Kevin Richardson
- Eric Surbey
- Soong Choi

- Jeffrey Pham
- Michael Berghmans
- Erin Dobson
- Jenna Yamashita
- Corinne Brethes

#### Torrie Johal – Hiro's

- Richard Patching

- Ray Teruya

- Marte Edgar

#### Kelly Thornton – Tokugawa

- Lucas Specht
- Mike Yamada
- Gerald Alder
- Edward Lee
- Harjot Gill
- Robert Kitchen
- Steven Goddard
- Bryant Norman

- Mark Pivovar
- Catherine Suen
- Bill Suen
- Tammy Thornton
- Colton Hall
- Jacklynn Pivovar
- Erin Venables
- Sarah Purschke

- Gordon Green
- Morag Green
- Mark Hicks
- Mikhail Uritsky
- Jason Currie
- Thomas Okamura
- Corrie Keizer

#### Helen Bienert – Tolide

- Amy Bienert

#### Darcy Adams – Hoku Sei Kan

- Christine Weigum
- Leslie Bochon

- Beverly Craver
- Ashley Cote

- Ernie Barker

#### Jennifer Parker - Barracuda

- Gavin Parker

#### Laurie Wiltshire – Hiro's

- Ethan Breau

#### Trevor Hazell – Airdrie

- Henry Friesen
- Darren Elcock
- Jeremy Steward

- Barry McPercival
- Kevin Barg
- Ken Kindrachuk

- Robin Wohl
- Paul Hachey

#### Kelly Palmer – U of A

- Andrew Wong

- Chris Ford

- Steven Dobie



- Stephen Marshall
- Dustin Nadler-Behnka
- Jason Woo
- Evyn Carroll
- Brenda Fortin
- Solange Gagnebin
- Vasile Constantinescu
- Wesley Enns
- Keith Bibbey
- Luke Fitzsimmons
- Matthew Pon
- Junmeng Li
- Michael Huang
- Owen Scheine



**ACTION ITEMS:**

- 1) RE: Treasurer report/financial statement: Treasurer will fix all transaction errors as noted above as well as the AB Winter Games error.**
- 2) Look into the Tom Greenway fund to verify the amounts given to the 2012 award recipients.**
- 3) Joel to oversee a vote of zone reps to determine new Regional Council will be.**
- 4) VP Administration to submit entire Bylaws as amended at this meeting.**
- 5) Joel to post the policy on the website.**
- 6) Coaching committee to conduct a final review of the policy and submit to the Executive within one month.**
- 7) Continue to add in performance measures into the Minutes, include them as a report and agenda item and review as necessary.**

**Agenda:**

1) Request for Additions to the agenda: None

2) Approval of 2012 AGM agenda:

Motion to approve agenda

Motioned by: Scott Allen

Seconded: Garry Yamashita

In favor: all

Opposed: none

Abstained: none

3) Approval of 2011 AGM Minutes:



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Require amendment to include confirmation that quorum was reached. Minutes will be modified to reflect. Attendance and proxies will be added to minutes as well.

Motion to approve 2011 AGM meeting minutes

Motioned by: Garry Yamashita

Seconded: Darrin Takao

In favor: all

Opposed: none

Abstained: none

Clarification communicated as to who is eligible to vote

4) Business arising from 2011 Meeting Minutes

None

5) Reports of the Executive & Committees:

**a) President:** question regarding use of YouTube. JA has purchased technology that is being used, HP Coach to create videos to be used for AB athletes

**b) VP Administration:** question regarding who is responsible for regulation of Police checks for chaperones. JA is responsible for ensuring chaperones for JA events have completed police checks.

**c) VP Finance:** Last casino made \$68,000 for the association, executive committee decision was made to move the casino to Edmonton in the future. Question whether tentative meeting was held in Oct, which was confirmed. Results of the meeting: suggested JA a) create an investment policy, and b) review investment strategy (low/medium/high).

**d) Treasurer/financial statement:** No questions on report, questions arose based on financial statement.



Gord pointed out discrepancy on line 5590 on pg 25, to be reconciled with Schedule 5 AB Winter Games expenditures on pg 30.

Gord pointed out a discrepancy within the Grading Committee expenditures Yudansha fees on pg 25.

Trevor suggested moving the Tom Greenway Fund to a different type of account considering the fees are high. Gord replied a request was made to the Bank to lower fees, but was denied.

Matt questioned why the coaching committee budget increased from last year. Kelly responded an attempt to account for the budget showing accurately where the money was coming and going to.

Kelly questioned line 5340 on pg 24 regarding the reason why the budgeted amount was not used. Garry and Laurie responded that perhaps athletes were not aware of their personal funding.

Question arose regarding line 5325 and 5335 on pg 24 as to why the budget amount was not spent. Garry responded the committee typically budgets for what the costs should be, but if some clubs do not charge for dojo rental, it impacts the accuracy of the line item. Kelly requested the committee ask clubs prior whether there will be a charge to allow for the budget to be more accurate.

Motion to approve financial statements, with anticipated amendments:

Garry requested that once the statements have been amended, they be emailed to the membership. Joel to post on website once completed.

Motioned: Darcy Adams

Seconded: Trevor Hazell

In favor: all

Opposed: none

Abstained: none

**ACTION ITEM:**

1) RE: Treasurer report/financial statement: Treasurer will fix all transaction errors as noted above as well as the AB Winter Games error.

**ACTION ITEM:**



2) Look into the Tom Greenway fund to verify the amounts given to the 2012 award recipients.

**e) Registrar:** Trevor asked where the new clubs have been opened, Helen responded (Edmonton, Pincher Creek, Whitecourt, Okotoks).

Garry asked where membership has grown, in retention or in new memberships. Helen responded that retention has increased.

Gord asked if Judo Canada fees will be increasing next season. Kelly responded with confirmation of specific amounts.

**f) Secretary:** Thank you to Ben for being on the Executive for 4 years and well wishes to him and his family.

**g) Regional Council:** No report submitted, Ralph asked if all zones have representation. Darcy confirmed there are reps in each zone. Kelly asked if there has been a vote and Joel confirmed there was a wait for a few zone reps to confirm their attendance.

Torrie asked if there were any events that took place during the year to report on. Darcy responded that he emailed Theresa to ask about the AB Games, with no response.

Kelly confirmed attendance at 2014 AB Winter Games and will be going to visit the facility soon. The local host Chair will be Denise Morgan from Canmore. Executive committee approved the Technical package, same as 2012, no significant changes. There is a question as to how Calgary athletes will be transported to the Games based on 100km radius.

Discussion on upcoming training camps to be held this year.

#### **ACTION ITEM:**

1) Joel to oversee a vote of zone reps to determine new Regional Council will be.

**h) Women's Representative:** Garry expressed approval of posters. Kelly asked for feedback on Catherine Roberge, Laurie responded it went really well and there will be a guest instructor this year as well.



**i) Athlete's Representative:** Kelly asked about athlete choice award program. Matt responded the program consists of nominations for fellow athletes in categories (ie best technician, hardest worker etc), results returned and prizes will be given at training camp next weekend.

**j) Executive Director:** No questions.

**k) High Performance Coach:** No questions.

**l) Coaching Committee:** Kelly informed about the administrative change that occurred regarding titles, there is now a Coaching Committee Chair and a High Performance Head Coach, rather than a Head Coach and a High Performance Coach. The coaching responsibilities will not change, however the administrative tasks will change. Garry informed that all expense claims will be tracked through the new accounting program, which should eliminate discrepancies.

Kelly asked about new membership to the Committee, Garry responded that Laurie has joined the Committee.

**m) Grading Committee:** Garry reminded of the new syllabus that will be available in January 2013. Points accumulated prior to 2013 will be counted under old system, and after Jan 2013 will count under new system. Judoka may need to track both systems. Volunteer and administrative duties have been removed under the new syllabus. Garry responded the intent is to consider judo skill, although volunteering is a valued attribute. One change to note is that there will be a higher requirement to go 3 Dans past the last competitive rank, to ensure people are giving back to the sport. Further discussion on points allocation.

Garry informed Judo Canada requested to Kodokan that Canada create a Kodokan committee, this has been approved by the Kodokan. Those on the committee will be able to review submissions and approve them, which will ideally decrease time delays.

Garry informed that a Sensei will be coming from the Kodokan to tour Canada and will be stopping in Calgary, not sure how a clinic will be scheduled as of yet.



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**n) Referee Committee:** Kelly congratulated Guy Sunada for his appointment to the 2012 Paralympics.

**o) Technical Committee:** Currently vacant. Kelly requested interest for someone to put a member forward.

**p) NCCP Committee:** Ralph asked about Coach.ca, Garry responded improvements should be made, but there is no time frame currently.

**q) Awards Committee:** Discussion about who is eligible for Judo Canada submission.

**r) LTAD Committee:** Gord asked whether progress is being made in general. Ralph responded that growth will help to separate groups. In general, parents are happy with tournaments. Garry informed that there has been much positive feedback on 2 minute match times.

Motion to approve reports as submitted

Motioned: Mike Campbell

Seconded: Darrin Takao

In favor: all

Opposed: none

Abstained: none

## **6) NEW BUSINESS**

a) Bylaw Special Resolution: Bylaws were resubmitted to Corporate Registry. Corporate registry requires a Society have Directors. Our bylaws do not contain the title of Director, rather we call them Officers. Our option is to add the word "Director", which does not change the substance of the bylaws, or pursue the issue in court.

\*Note, this is a Special Resolution, which only requires 2/3 of the votes in attendance at the meeting, rather than of the entire membership.



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Motion to accept the changes to the Bylaw Special Resolution

Motion: Garry Yamashita

Seconded: Ralph Vanwerkoven

In favor: all

Opposed: none

Abstained: none

**ACTION ITEM:**

1) VP Administration to submit entire Bylaws as amended at this meeting.

b) Judo Alberta Sanction Policy Review: amendments were made and were approved by the Executive Committee. Minor revisions will be required, but the new version will be posted and used.

**ACTION ITEM:**

1) Joel to post the policy on the website.

c) Judo Alberta International Selection Policy Review: Coaching Committee was asked to put forward revisions to the current policy, to be presented at the AGM. Coaching committee responded and it was emailed to the membership. Ralph emailed questions to the Coaching Committee and Garry responded that the committee will review each. General discussion of intent of policy.

**ACTION ITEM:**

**1) Coaching committee to conduct a final review of the policy and submit to the Executive within one month.**

d) Approve Garry Yamashita as Judo Canada Prairie Regional Representative

Motion to approve Garry Yamashita as the JC Prairie Regional Representative

Motioned: Trevor Hazell

Seconded: Gord Okamura



In favor: all

Opposed: none

Abstained: none

e) Volunteer Recognition:

The following awards to be mailed out:

Ben Kwan, Joe Meli, Donna Hanson, Mike Tamura, Teresa Yamada, Al Schaefer, Ryan Langevin

All others were handed out by Kelly T at the meeting.

7) Elections

a) President

Kelly Palmer nominated Kelly Thornton, Steve Norris, Kelly Thornton accepted

b) VP Administration

Ralph Vanwerkoven nominated Jennifer Parker, Garry Yamashita seconded,  
Jennifer Parker accepted

c) Treasurer

Garry Yamashita nominated Kelly Palmer, seconded by Darrin Takao, Kelly Palmer accepted

d) Secretary

Trevor Hazell nominated Steve Norris, seconded by Laurie Wiltshire, Steve Norris accepted

Motion to end meeting

Motioned by Ralph Vanwerkhoven

9pm



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# President's Report

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Another year has passed for judo in Alberta and we were successful on many fronts, from athletes winning national medals, to increased membership, to increase of provincial active competitors , to the administration of Judo Alberta, to name a few.

Judo Alberta applied for a grant from the Foundation for \$5000 to help offset the cost of purchasing equipment and software for the coaching and referee programs. We received the grant in Aug 2012 and purchased the equipment and software in September. Dartfish was purchased for the coaching committee to use while Coachstudio was leased for 1 year for the referee CARE system( to be renewed for another year). Alberta is the only province outside of Quebec to use the CARE system at provincial competitions. This program will greatly enhance our ability to train referees to a higher standard. We could still use some older donated camcorders with firewire connections. We have not used Dartfish very much yet.

Membership in our association has been increasing over the past 5 years. This shows up in our provincial competition having more athletes registered to compete. It also shows up in our budget in the form of increased revenue for the association. We have had a few new clubs open up. We see an increase in membership at the club level. Again, I have to point out kudos to the Lethbridge club in having the 7th largest club in Canada.

Our executive director, Joel Mrak, submitted his resignation this summer. He was offered a position of athletic director at Concordia University and accepted. Joel was a huge benefit for our association and he will be greatly missed. Joel brought a very different and experienced view to the position. He brought many new and excellent ideas to our association. He put together, with input from our board of directors, a strategic plan for us. The plan still needs to be ratified by the executive. We will be filling the position when a suitable candidate is found.

We are also beginning to write out new procedures for things we do. With more of our work being documented, this should lead to more people being able to volunteer and not being "scared" of not knowing what to do. It should also make us more efficient in planning and transition. We will also be distributing a new operations manual for our membership in the new year. Not all policies will have been reviewed



by then, but, the last time we published this as a whole was in 1997. I believe we need to get this information to our membership in the meantime. It will be published on our website and each club will get a hardcopy for reference.

With the combined Nationals being held in Richmond, BC this past June, Alberta hauled in 25 medals at all age levels. This all culminated with Erin Morgan, of Canmore, winning the gold medal in the -48kg U21 division. She then had to fight-off against the number 1 seed from Nova Scotia. She easily destroyed her competition and won a spot at the upcoming U21 World Championships. Another major accomplishment was the Lethbridge judo club being ranked number 3 club in Canada in the U21 division. This success of all our athletes comes from everyone working together with the same goals.

Judo Alberta submitted a bid to Judo Canada to host the 2015 PanAm Judo Championships in Edmonton. With the support of the province of Alberta and the City of Edmonton, I believe we have a very strong bid. There were 3 other cities bidding for this event, Richmond, Quebec City, and Toronto. By the time our AGM comes around, we should know if we were successful.

I would like to tell you about a direction I would like to take Judo Alberta on the administration side and it deals with adding another person in the office, on a contract basis. This person would do the data entry in Simply Accounting for financials and possibly Microsoft Access for membership. With our membership over 1400 and closing in on 1500, we have more revenue. We also have saved money on liability insurance by switching carriers. The reason for this is to lessen the burden on our 2 most heavy workload executive positions, the treasurer and the registrar. The elected persons would still oversee the work, but would not need to do the data entry. This would free up the time consuming work allowing our volunteers to focus more on the governance of the association. I will be talking with the executive about this, running the numbers to see if it makes sense, and getting quotes to see what the cost would be.

I am extremely proud of our executive for the work and dedication they have put in the last year. It is very easy to get things done when everyone is on the same page. We work together as a strong team and are very efficient. Please take a moment and thank your volunteer executive when you see them.

Kelly Thornton



## Vice President of Administration's Report

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2013 has been a year of many victories for the judoka of Alberta! Congratulations to all athletes who trained hard, who achieved their goals, and who competed this year. Youth, Seniors, and Masters performed very well at Nationals. Many thanks to our coaches who have worked so hard to help the judoka achieve these results. We have had an exciting season with the opportunity to train with Antoine Valois-Fortier, and learn from international judoka such as former champion Nuno Delgado, world class coach Peter Gardiner, and improve our kata with Sato-sensei from the Kodokan and Miss Shepherd from Chicago.

I would like to take this opportunity to express my gratitude and best wishes to our former executive director, Joel Mrak. In his time with Judo Alberta, he took initiative on many projects and directed the executive committee to work cooperatively with a clear vision for promoting judo in our province.

Thank you for the opportunity to act as your vice president (administration) this year. I wish everyone a fulfilling 2013/2014 judo season.

Respectfully,

Jennifer Parker



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# VP Finance Report

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The role of VP Finance is responsible for the organization and management of the Judo Alberta casino as well as overseeing the financial planning of the Association, in conjunction with the President and entire Executive Board.

There was no casino held this year and the next one is scheduled to be held in Edmonton in 2014.

We met with Johnson Wealth Management Group regarding the JA funds in October 2012 and had a phone consult in the spring of 2013. The below updates were based on these meetings as well as a survey completed by the Executive.

A few highlights from those meetings are as follows:

1. The investment policy will be updated to reflect a timeline for signing officers to review the investment portfolio (at least 2 times per calendar year);
2. The Future Fund's primary objective will continue to be one of preserving the capital investment at all times;
3. The Future Fund's secondary objective will continue to be one of growing the fund at a reasonable rate of return while taking minimal risk;
4. The Future Fund will have no less than 70% of the total investment portfolio invested in cash or fixed income investments;
5. The Future Fund will have no more than 30% of the total investment portfolio invested in equity investments; and
6. The Future Fund will have no more than 15% of the total investment portfolio invested in alternative strategies (ie performance-linked GIC's, closed-end funds) as long as guidelines 2-5 are being met.

An overall update for the funds are as follows:

1. Current Net Investment (deposits less withdrawals) = \$129,163.38
2. Current Market Value = \$162,264.03
3. Current Asset Allocation (balanced mandate as per above)



- a. Cash 16.5%
- b. Fixed income 52.5%
- c. Canadian Equity 23.0%
- d. US Equity 6.5%
- e. Foreign Equity 1.5%

Regards,

Torrie Johal



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## Treasurer's Report

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The Financial Statements for 2012/2013 show that total revenue was higher than the previous year, due to increased registration fees and a change in reporting committee revenue (see below). Expenditures were also higher, but well controlled by the committees. As a result, the statements show a surplus. Our asset base remains relatively stable and secure with the inclusion of the Future Fund. On Schedule 5, you can see that funding received from the Alberta Sport, Recreation, Parks and Wildlife Foundation has remained consistent from the prior year. Under the High Performance Coach program, Judo Alberta matches the Foundation's funding.

This year's Committee revenue appears high due to the method of tracking costs for certain tournaments, such as Nationals, Quebec Open and Ontario Open. Previously all revenue (athlete deposits and payments) and costs were placed together under one or two codes. This meant that the costs for individual events were not being tracked, which often resulted in expenses being misallocated. This year separate placeholder codes have been used. You will see Committee Revenue lists several different events, while the corresponding costs for those events have been listed primarily under the Coaching Committee. While this creates the appearance of much higher revenue, actually the same revenue has been received as in the past – it is now just separately broken out and stated.

Thank you to Joe Parrell and Dave Moulds for conducting the review of the 2012/2013 Financial Statements.

Thank you also to Kelly Thornton and Garry Yamashita for their continued guidance in assisting me in my role as Treasurer. Finally, thank you to Gord Okamura, our previous Treasurer, who was always available to answer my questions on how to do this job.

Respectively submitted,  
Kelly Palmer



ALBERTA KODOKAN BLACK BELT ASSOCIATION

FINANCIAL STATEMENTS

AUGUST 31, 2013

Dated September 30, 2013



**Alberta Kodokan Black Belt Association**  
**Statement of Revenue and Expenditures**  
**For Year Ended August 31, 2013**  
**See Schedule 1**

Dated September 30, 2013

	2013	2012	2011
<b>REVENUE</b>			
Membership / Registration	118,060.00	106,505.00	77,525.00
Promotions	2,584.00	2,460.00	2,765.00
Tournament Sanctions	225.00	200.00	285.00
A.S.R.P.W. Foundation (Schedule 5)	95,698.00	86,672.00	87,612
Participation Fee	3,901.00	4,524.00	5,261
Casino	43,438.51	38963	21,781
Fundraising	2400	0	985
Committee Revenue	137,012.69	98012	
Grading Fees	8850	10825	
Alberta Winter Games	690	3615	
Other Revenue	0	0	13,648.78
<b>TOTAL REVENUE</b>	<b>412,859.20</b>	<b>351,776</b>	<b>209,863</b>
<b>EXPENDITURES</b>			
Executive Committee	174,988	152,129	120,785.00
Referee Committee	11,534	14,251	13,448
Coaching Committee	181,164	131,636	61,297
Technical Committee	1737.12	974.4	2,528
NCCP Committee	1488.3	2773.95	5,444
Grading Committee	12678.94	11051.84	1,156
Regional Council Committee	0	5036.56	500
Women's Committee	5905.22	2861.61	1,525
LTAD	1900	1789.77	
<b>TOTAL EXPENDITURES</b>	<b>391395.6</b>	<b>322,504</b>	<b>206,683</b>
<b>EXCESS OF REVENUE</b>	<b>\$21,463.60</b>	<b>\$ 29,272</b>	<b>\$ 3,180</b>



## Alberta Kodokan Black Belt Association

Dated September 30, 2013

### Balance Sheet

As at August 31, 2013`

	2013	2012	2011
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
General Chequing	145,815.86	115,872.84	79,651.06
General Investment (Note 3)	61,577	50,781	76,034.29
Consolidated Gaming Account	45,566.69	18,983.67	57,946.93
Accounts Receivable (Note 4)	7,365	5,184	1,585.03
Inventory (Note 5)	5,924.36	6,164.36	4,160.56
Vehicle After Depreciation (Note 6)	18,194.77	25,992.53	
Undeposited Funds	411	2,925	
Total Current Assets	284,854	225,903	219,378
<b>RESTRICTED FUNDS (Note 2)</b>			
FUTURE FUND TOTAL	100,000	100,000	100,000
<b>TOTAL ASSETS</b>	<u>384,616</u>	<u>\$325,903</u>	<u>\$ 319,378</u>
<b>LIABILITIES AND MEMBERS' EQUITY</b>			
<b>CURRENT LIABILITIES</b>			
Deferred Revenue (Note 8)	56,679	23,983	\$ 38,015
<b>TOTAL LIABILITIES</b>	56,679	23,983	<u>38,015</u>
<b>MEMBERS' EQUITY</b>			
<u>General Operations:</u>			
Members' Equity - Beginning	201,921	172,649	169,469
Net Income / (Loss)	21,463	29,272	3,180
Members' Equity - Ending	223,384	201,921	172,649
Extraordinary Items			
Investment Gain	4,553		4,553
Inventory Gain			4,160
<u>Future Fund</u>			
Members' Equity - Beginning	100,000	100,000	100,000
Plus: Current Year Contributions		-	-
Members' Equity - Ending	100,000	100,000	100,000
<b>TOTAL EQUITY</b>	327,937	301,921	281,362
<b>TOTAL LIABILITIES AND EQUITY</b>	<u>384,616</u>	<u>\$325,904</u>	<u>\$ 319,377</u>



## **Alberta Kodokan Black Belt Association**

### **Notes To The Financial Statements**

Fiscal Year September 1, 2012 to August 31, 2013

Dated September 30, 2013

1. Nature of Operations

The Alberta Kodokan Black Belt Association is a non-profit organization incorporated under the Societies Act of Alberta. Operations are governed by an elected board.

2. Future Fund

The Future Fund is a restricted fund that is used to generate interest income that, with proper authorization, may be withdrawn or reinvested in the Fund. The purpose of the Fund is to assist Judo Alberta in achieving financial self-sufficiency. See Schedule 2.

3. General Investments

Book value as of August 31, 2013 was \$161,507. In February 2012 \$31,505.72 was withdrawn to purchase the vehicle now listed on the balance sheet. This amount is being replenished to the investment account by annual installments, with each installment determined based on the prior year's financial results. In 2013 \$6,000 was moved from General Chequing to this account for this purpose.

4. Accounts Receivable

Accounts Receivable consists of amounts owing from clubs for athlete expenses for Alberta Winter Games, Ontario Open and Jr/Sr Nationals. See Schedule 4 for details.

5. Inventory

Tracksuits purchased during prior years are sold to athletes at cost. Tracksuits remaining at year end have been recategorized as an asset, and a corresponding increase in member's equity.

6. Vehicle and Depreciation

The original cost of the vehicle has been depreciated at a 30% annual declining balance, pro rated for the number of months of ownership during the current fiscal year.

7. Tom Greenway Fund

The Tom Greenway Fund is operates separately from the Alberta Kodokan Black Belt Association operations and appears only for information in Schedule 3. The Fund provides annual awards to promising athletes and is funded through donations.

8. Deferred Revenue

Deferred Revenue is comprised of (i) monies received from ASRPW Foundation funding for Canada Winter Games in 2013/13, but to be spent in 2013/14. This amount is \$12,974; and (ii) casino revenue received in 2012/13 but to be spent in future periods. This amount is \$43,705.84



**Alberta Kodokan Black Belt Association**  
**Revenue and Expenditure Details**  
**For the Year Ended August 31 2013**

Dated September 30, 2013

**Schedule 1**

	2013			2012
	Budget	Actual	Variance	Actual
<b><u>INCOME STATEMENT</u></b>				
<b>REVENUE</b>				
4100 Membership/Registration	\$ 105,000.00	118,060.00		106,505.00
4110 Promotions	\$ 2,000.00	2,584.00		2,460.00
4120 Tournament Sanctions	\$ 300.00	225.00		200.00
4150 A.S.R.P.W. Foundation	\$ 52,672.00	52,672.00		52,672.00
4151 ASRPW Foundation-AWG Grant	\$ -	0.00		4,000.00
4152 ASRPW Foundation-CWG Grant	\$ 6,000.00	8,026.00		0.00
4153 ASRPW Foundation-HPCoach Grant	\$ 30,000.00	\$ 30,000.00		30,000.00
4154 ASRPW DIP Grant	\$ 5,000.00	\$ 5,000.00		
4175 Participation fee	\$ 4,500.00	3,901.00		4,524.00
4300 Casino	\$ 34,763.67	43,438.51		38,963.00
4350 Committee Revenue		15,103.09		108,837.00
Misc Revenue				630
JC Referee	600	0.00		2,200
Womens Camp Registration	2,500	6,150.00		2,634.00
NCCP Registrations	\$ 3,000.00	0.00		4,250.00
Kata Registrations	\$ 1,500.00	1,000.00		600.00
Quebec Open	\$ 17,500.00	35,916.81		23,130.99
Saskatchewan an Open	\$ 2,000.00	0.00		0.00
Pacific International	\$ -	0.00		0.00
Ontario Open	\$ 13,000.00	23,933.76		16,540.46
Nationals	\$ 50,000.00	47,374.16		42,141.16
National Training Camp	\$ 5,000.00	7,534.87		5,885.72
Grading Fees	\$ 5,600.00	8,850.00		10,825
4550 Raffle-Travel Prize	-			-
4570 Fundraising	500	2,400		0.00
4560 Alberta Winter Games		690		3,615
<b>TOTAL REVENUE</b>	<b>\$ 345,935.67</b>	<b>\$ 412,859</b>		<b>\$ 348,161</b>
<b>EXPENDITURES</b>				
<b>EXECUTIVE COMMITTEE</b>				
5005 EX-01 Executive Director Salary	\$ 30,000.00	30,000.00		26,000.00
5006 Executive Director - Benefit Plan	\$ 2,400.00	2,388.96		2,222.28
5009 Vehicle Depreciation		7,797.76		5,513.00
5010 EX-03 Provincial Coach	\$ 56,500.00	58,089.27		56,163.00
5011 HP Prov Coach - Employer Contributions	\$ 4,500.00	226.41		905.58
5012 HP coach vehicle	\$ 6,500.00	1,749.00		4,344.38
5015 EX-03 Provincial Coaches Honoraria	\$ 2,000.00	1,750.00		1,750.00
5019 EX-04 Insurance	\$ 11,000.00	5,182.00		10,483.00
5020 General Operating		0.00		290.00



5021	Telephone/Fax	\$ 3,000.00	3,244.79	3,216.57
5022	Postage	\$ 300.00	162.51	217.00
5023	Photocopies/Printing	\$ 300.00	250.27	167.31
5024	Executive committee travel	\$ 1,500.00	1,195.73	1,512.00
5025	Office Supplies	\$ 1,000.00	732.72	829.00
5026	Courier/Freight	\$ 300.00	119.06	171.99
5028	Honorariums	\$ 2,750.00	3,000.00	3,000.00
5029	Miscellaneous	\$ 2,500.00	4,640.99	1,574.00
5031	Accounting	\$ 750.00	852.10	629
5035	EX-06 Bof D Meetings	\$ 3,000.00	4,942.51	3,362.00
5040	EX-07 Volunteer Recognition	\$ 1,500.00	2,471.60	2,222.00
5045	EX-08 Newsletter	\$ 350.00	271.98	-
5050	EX-09 Executive Committee Meetings	\$ 200.00	28.00	77.96
5055	EX-10 Annual General Meeting	\$ 1,250.00	822.40	1,195.00
5065	EX-12 Computers	\$ 10,500.00	14,429.32	0.00
5070	EX-13 Host Jr/Sr Nationals	\$ 200.00	-	-
5080	EX-15 Administrative Training	\$ 200.00	30.00	
5085	EX-16 Pre Judo Program	\$ 500.00	0.00	497.00
5095	EX-18 Publicity	\$ 400.00	275.00	882
5125	EX-24 Membership Incentives		-	
5130	EX-25 Employer Contributions	\$ 3,700.00	5,451.00	4,129.00
5140	EX-33 Bank Charges/NSF	250	326.17	232.00
5142	EX JC Membership Fees	\$ 20,000.00	22,340.00	20,540.00
5145	EX-34 Casino Expense	\$ 1,500.00	1,136.63	0.00
5150	EX-35 Merchandise/Fundraising Costs	\$ 200.00	1,081.87	-
<b>TOTAL EXECUTIVE COMMITTEE</b>		<b>\$ 168,850.00</b>	<b>174,998.00</b>	<b>152,129.00</b>

#### REFEREE COMMITTEE

5205	RE-01 Referee Meetings			-
5210	Referee Appreciation	1,500	1,558.74	1,012.75
5220	RE-03 National Referee Gradings	\$ 1,500.00	1,256.28	400
5225	RE-04 Intro Clinics	\$ 250.00	0.00	274.00
5230	RE-05 Jr/Sr Nationals Travel	\$ 5,000.00	1,954.03	5,384.08
5240	RE-06 West Referee Seminar	\$ 3,000.00	2,408.43	2,784.08
5245	RE-07 Sr. Referee Exposure	\$ 2,000.00	1,737.58	
5255	RE-08 Natl. Referee Seminar		-	725
5265	RE-10 IJF Development	\$ 1,000.00	-	
5270	RE-11 New Referee Development	\$ 2,000.00	0.00	304.00
5280	RE-13 Administration		-	
5290	Referee - Team Alberta	\$ 3,000.00	2,618.93	2,767.85
5295	AWG referee dev.		-	600
<b>TOTAL REFEREE COMMITTEE</b>		<b>\$ 19,250.00</b>	<b>\$ 11,534</b>	<b>\$ 14,252</b>



### COACHING COMMITTEE

5301	CC-01 Jr.Nationals	\$ 50,000.00	11,173.87	24,432.00
5306	CC-01 Sr. Nationals	\$ 10,000.00	49,986.84	35,068.00
5315	CC-02 Committee Meetings			
5316	Provincial Coaches' Travel/Exp	\$ 8,000.00	10,955.81	4,907.05
5317	HP Coach Travel Expenses	\$ 12,000.00	15,171.32	12,697.87
5318a	Quebec Open placeholder	\$ 17,500.00	37,000.66	25,142
5318b	Sask Open	\$ 2,000.00	-	
5318d	Ontario Open placeholder	\$ 13,000.00	28,005.40	18,254
5318e	NTC placeholder	\$ 5,000.00	4,947.31	6,835
5325	CC-03 Jr. Training Camps	\$ 2,000.00	127.75	45.00
5335	CC-05 Sr. Training Camps	\$ 2,000.00	234.89	597
5337	Tracksuits			0.00
5340	CC-06 JA Athlete Funding	\$ 8,500.00	7,667.40	1,723.00
5355	CC-10 CWG Exposure Tournaments	\$ 6,000.00	9,151.70	0.00
5365	Drug Program			-
5370	CC-13 CWG Training & Gi's	\$ 6,000.00	6,613.57	0.00
5372	Winter Camp	\$ 1,000.00	0.00	1,903.00
5373	Interprovincial training camp	\$ 2,500.00	0.00	
5380	CC-15 Coaching Administration	\$ 100.00	127.58	52.49
	<b>TOTAL COACHING COMMITTEE</b>	<b>\$ 145,600.00</b>	<b>\$ 181,164</b>	<b>\$ 131,636</b>

### TECHNICAL COMMITTEE

5410	TC-03 Video Library	\$ 100.00	-	82
5425	TC-05 Provincial Medals	\$ 1,000.00	1,737.12	892.50
5440	TC-10 Technical Administration		-	-
	<b>TOTAL TECHNICAL COMMITTEE</b>	<b>\$ 1,100</b>	<b>1,737.12</b>	<b>\$ 974</b>

### NCCP COMMITTEE

5455	NC-01 NCCP I & 11 Technical Course	\$ 2,500.00	716.52	2,773.55
5467	Learning Facilitator Development		771.78	
5470	NC-05 NCCP Administration		-	
5475	NC-06 Travel	2,000	0.00	0.00
	<b>TOTAL NCCP COMMITTEE</b>	<b>\$ 4,500</b>	<b>\$ 1,488</b>	<b>\$ 2,774</b>

### GRADING COMMITTEE

5505	GR-01 NGB Syllabus Meeting			
5510	GR-02 Dan Gradings	\$ 1,500.00	2,006.29	1,418.88
5530	GR-06 Grading Administration	\$ 200.00	-	
5535	GR-07 National Kata Competition	\$ 1,000.00	1,100.00	-
5536	Yudansha Fees	\$ 4,000.00	7,500.00	8,800
5537	GR-08 Kata Clinics	\$ 1,500.00	2,072.65	832
	<b>TOTAL GRADING COMMITTEE</b>	<b>\$ 8,200.00</b>	<b>\$ 12,679</b>	<b>\$ 11,051</b>



### REGIONAL COUNCIL

5580	RG-04 Administration	\$	100.00		-		-
5585	AWG Registrations				-		
5590	RG-06 AWG Funding				-		5,036
	<b>TOTAL REGIONAL COUNCIL</b>	\$	100.00	\$	-	\$	5,036

### WOMAN'S COMMITTEE

5605	WO-01 Women's Committee Admin	\$	100.00	50.00			
5607	Go Girl Program	\$	100.00	-			
5609	WO-06 Female Seminars			-			
5610	WO-02 Sexual Harassment Program			-			
5615	WO-03 Female Training Camp		4,500	5,855.22			2,861.61
	<b>TOTAL WOMEN'S COMMITTEE</b>	\$	4,700	\$	5,905	\$	2,862

### LTAD COMMITTEE

5700	LTAD Admin	\$	100.00	\$	-		
5710	Promotion LTAD	\$	2,000.00	1,900.00		\$	1,790
	<b>TOTAL LTAD COMMITTEE</b>	\$	2,100.00	1,900.00		\$	1,790

### TOTAL EXPENSE

			354,600	\$	391,395	\$	322,504
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### CONSOLIDATED NET INCOME Before Contribution to Future Fund

\$	(8,664)	\$	21,464	\$	-	\$	29,272
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### Less: Contribution to Future Fund

-	-	-	-	-	-	-	-
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### Net Income / (Loss) - General Operations

\$	(8,664)	\$	21,464	\$	-	\$	29,272
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# **Alberta Kodokan Black Belt Association** **Future Fund Details** **For the year Ended August 31 2013**

Dated September 30, 2013

## **Schedule 2**

Opening Members' Equity - September 1, 2012	\$ 100,000
Plus:	
Interest Earnings	-
Sub-total	-
Closing Members' Equity - August 31, 2013	<u>\$ 100,000</u>



# **Alberta Kodokan Black Belt Association** **Tom Greenway Fund Details** **For the Year Ended August 31 2013**

Dated September 30, 2013

## **Schedule 3**

Opening Balance - September 1, 2012		\$	2,282
Plus:			
Donations			150
	Sub-total		<u>2,432</u>
Less:			
Awards Issued			(800)
Expenses			-
Bank Service Charges			<u>(72)</u>
Closing Balance - August 31, 2013		\$	<u>1,560</u>



**Alberta Kodokan Black Belt Association**  
**Accounts Receivable Details**  
**For the Year Ended August 31 2013**

Dated September 30, 2013

**Schedule 4**

	<b>Nat 2012</b>	<b>Ont Open</b>	<b>Nat 2013</b>	<b>Other</b>	<b>Total</b>
Tolide JC		14.15	419.89	\$	434
Airdrie JC		1297.22	4970.53		6,268
Canmore JC	259.46				259
Ishi Yama JC		22.52			23
HokuSeikan JC			250.06		250
Ryu Senshi JC				131.02	131
 Total Accounts Receivable				 \$	 <u>7,365</u>



# Alberta Kodokan Black Belt Association

Dated September 30, 2013

## Alberta Sport, Recreation, Parks & Wildlife Foundation

For Year Ended August 31 2013

## Schedule 5

<u>Description of Funding</u>	<u>Code</u>	<u>Funding Received</u>	<u>Expenditures</u>	<u>Unspent</u>
Operating Grant	4150	\$52,672	\$52,672	\$0
High Performance Coach	5010/11/12/5317	30,000	87,877	(57,877)
Alberta Winter Games	5590	-	-	-
Canada Winter Games *	5355/5370	21,000	8,026	12,974
DIP Grant	4154	5,000	5,000	0
Total Funding		<u>\$108,672</u>	<u>\$153,575</u>	<u>(\$44,903)</u>
Less Deferred Portion		12,974		
Total Funding Final		<u>95,698</u>		

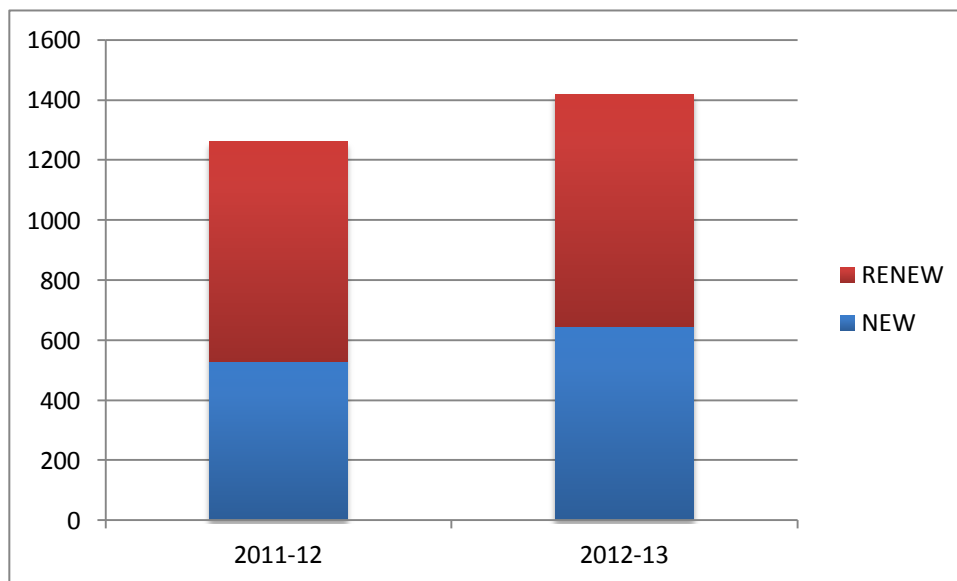
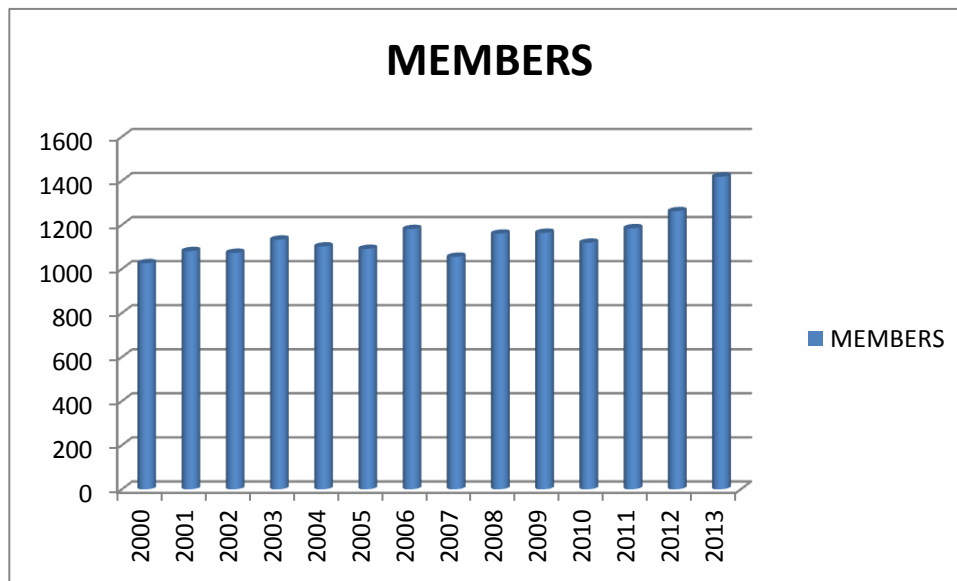
\*CWG Funding is for a three year period. The deferred portion (\$12,974) is to be spent in the 2013/14 fiscal year

\* - Funding applies to various operating expenses.



# Registrar Report

Again, there was a rise in our membership during this past season.



The upcoming year indicates the possibility of 2 new clubs and their members (Rodrigo Resende Academy in Spruce Grove and another in Calgary by Mark Luigi Coletta from Indiana, USA); but also the loss of 1 (Big Rock in Okotoks) The Eclipse Program promoted by Judo Canada was discontinued by Sport Canada.



This coming season's membership fees were slightly increased according to Judo Canada's fee structure. Judo Alberta fees did not increase. Future increases will be implemented according to Judo Canada's fee schedule and dependent upon Judo Alberta's future needs.

Judo Alberta's membership database can only be as up to date by what is provided by clubs. It is also imperative that clubs ensure accuracy in names, addresses and phone numbers of its members as this information is pertinent and very useful for Judo Alberta's operation. The database accuracy also includes promotions. Please be reminded that even though a club grades a judoka, that rank cannot be recognized by Judo Alberta or Judo Canada unless it is submitted to Judo Alberta's Registrar.

Working with this organizational group is nothing but an experience. All involved jump in with all they have. It takes that kind of dedication, commitment and endurance to make Judo Alberta what it is and I am glad to be a part of it.

Lastly, I would like to acknowledge the knowledge, commitment, dedication and endless support provided by Joel and the asset he was to our organization. He will truly be missed and I only wish him only the best in his future endeavours.

Helen Bienert



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## Secretary Report

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This is my first term as the Secretary of Judo Alberta's Executive Committee. The experience thus far has indeed been an eye opener, with regards to the tremendous amount of work it takes to keep a volunteer provincial sport organization running. In particular, Kelly Thornton who volunteers his valuable time to keep us pointed in the right direction. Since meeting Kelly, I have always found him to be a tireless member of Judo Alberta not only as a president, but as a club Sensei and volunteer as well. His passion for growing judo within our province is evident in the countless hours he puts in. He is not alone in this effort however, so I would like to recognize the rest of the executive in their many efforts to keep us moving forward. Additionally I would like to thank all existing executives for their guidance and knowledge share, as there is much yet to learn.

Finally to the Provincial coaching staff, club Senseis, referees, volunteers, and Judo Moms & Dads, we simply couldn't do this without you so many thanks.

Respectfully Submitted,  
Steve Norris



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## Regional Chair

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This has been an exciting first year for me on the Judo Alberta executive committee. It was a great time to take the position as regional chair with the upcoming 2014 Alberta winter games on the horizon. As the regional chair and zone 2 Rep, I have made several trips to Canmore to tour possible AWG judo venues, and to tour facility's around the city to get a feel for how the games will be run. I am happy to say after a lot of hard work and dedication from our local sport coordinator (Denise Morgan) we have secured a fantastic venue for the 2014 AWG Judo Tournament. We have also organized 2 regional AWG training sessions held in October and November in Calgary and Fort Saskatchewan, and are also in the process of organizing both south and north zone fight offs in December. I would like to say thank you to all my zone reps, AWG zone coaches, and to Denise, all of you have made my job easy thus far, and because of you I believe all the athletes will have a great time the 2014 Banff Canmore winter games.

I look forward to becoming more involved in the 2016 AWG, as well as helping play a role with team Alberta for the 2015 Canada winter games.

Yours in Judo

Trevor Hazell

Regional Chair, Judo Alberta



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# Female Representative Report

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## **Season 2012-2013:**

- In 2012 the women's committee was awarded the In Motion grant for the female training camp, which was \$3000.00
- Also the women's committee was awarded a grant from the WISE fund-CAAWS, this grant was \$900.00
- We also received a few donations which meant we did not use much of our allocated funding and made money for Judo AB
- The special guest was Bianca Ockedahl from Montreal past Team Canada member
- We had 54 athletes and 22 coaches/ chaperones/ volunteers attend the 2013 female training camp in Fort Saskatchewan, AB
- We had athletes from out of province once again.

## **Season 2013-2014:**

- We are planning on applying for the In motion grant once again this year.
- We are currently designing a t-shirt "top ten reasons girls do judo" for sale around the province
- I do plan on inviting another national athlete again, it all depends on their competitive schedule
- The plan is to have the Female camp in Airdrie, Alberta May2014 (Depending on Airdrie dojo could possibly be moved)
- Goal is to have 10 more athletes attend this year.

Big thank you to Tolide Judo Club for letting us use the dojo for the camp last season. Also a huge thank you to Tammy Thornton who helped out with organizing the camp and recruiting volunteers in the Edmonton area to help out with groceries and other organizational details that go into the camp.



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We are hoping for an even more successful event this year, with more athletes, chaperones, and volunteers.

Laurie Wiltshire

Women's Rep Judo Alberta

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## Athlete's report

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The Athlete's Representative is the only executive position elected by the athletes, specifically the current junior, senior and masters team members. As such, the position represents a chance for provincial team athlete concerns to reach the executive committee. It also allows an additional method for the athletes to learn about coaching and executive decisions that affect them.

My third year on the Judo Alberta Executive as the athlete's representative is coming to a close. My involvement with Judo has sharply diminished over the past year with no longer being an active member of Team Alberta. It has been a challenge to stay connected to athlete concerns while not attending nationals and other key events throughout the year. I did my best to attend local tournaments and training camps to maintain as much exposure as possible. I look forward to passing the reigns of this important position off to someone better able to relate to the current athletes.

I would like to thank all those who have helped me during my years on the executive committee.

Regards,

Matt Fabes

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## Executive Director Report

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No report Submitted



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# High performance Coaching Report

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## **ALBERTA TEAM U21- National 2013.**

9 medals on 10 registered on U21

This season demonstrated marked improvement in junior results and the launch of new initiatives. This result demonstrates the vitality of most of the clubs and the dynamism of the provincial association.



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This year, I invited our London 2012 Olympic medalist; **Antoine Valois-Fortier, to Alberta**. We had the honor of Antoine conducting 2 sessions of the winter training camp on December 14-16, 2012 in Calgary. Alberta clubs demonstrated their appreciation by participating in large numbers at this event with 112 judokas on the mat (28 kids, 35 U13-U15 and 39 U18 and over). This event was a big success for Judo Alberta.

### **Training Camp**

The number of participants at our training camps is continually growing. This season we had 1 less training camp (after Edmonton International) than last year.

The 10 Alberta Training Camp saw an average of 37 judokas per TC last year and 41 this year., Two training camps on the outside of Alberta (SK, BC) had an average of 28 judokas last year and 41 this year. With respect to the three National camps, 12 judokas trained after Quebec Open last year and 21 this year; 11 judokas went to the winter camp in Montreal last year, 6 this year, 34 judokas participated in the camp after Championship last year, 38 this year National

We ran 10 Provincial training camps totaling 19 days

We participated in 3 National training camps totaling 12 days

We attended 2 neighboring Provinces' training camps on 2 days

Total: 15 training camps in 33 days

This increase is due to the work of the clubs that motivate their athletes long-term training development. We noticed that there a new generation of judoka participated in these TC.

I would like to highlight the success of the interprovincial TC held in Canmore with the participation of more than 100 judokas and over 15 coaches from Alberta clubs and two neighboring provinces (BC, SK).

### **Sensei Clinic**



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We had two Senseis clinics with 14 participants at first one in Lethbridge and 10 Senseis at the second one in Fort Saskatchewan.

### **Clubs Visit**

I'm really pleased to see that some clubs are implementing a new teaching method that allows for the long term athlete development.

I visited 8 clubs in Alberta: Wembley, Grande Prairie, Fort McMurray, Spruce Grove, Airdrie, Hiros, Lethbridge, Medicine hat.

I keep going to train athletes weekly at Tolide, Tokugawa and Kodokwai, sometimes St Albert.

I would like to highlight Hiro's and Airdrie clubs' acceptance to train at the Lethbridge club during my visit. It is a good Initiative. I think in the future if clubs do exchange training, It can bring more experience for athletes through training with different partners.

### **Development judo in school**

If we want to increase annual membership numbers, we should to introduce judo more to schools.

I visited and taught Judo at 4 schools this season:

- Grande Prairie: Nouvelle frontiere
- Fort MC Murray: Ecole Boréal
- Plamondon: Ecole Beauséjour
- Edmonton: Percy Page High school.

3 of them were French immersion schools or and one was an English high school. I taught 18 hours in total and reached 382 youngsters who discovered Judo.

### **Tournament**



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We have a greater number of young athletes participating in tournaments outside of Alberta that can expose them to the next level and gain experience in preparation for the National Championship and International tournaments. This year for the first time, Judo Alberta had 7 judokas selected for the International tournament in Europe (Portugal and Germany), with Darren Elcock incoming one medal.

### **Record Achievement**

These results can also be found on the Judo Alberta website.

**Senior National: 4 medals.**

**Junior National: 21 medals** one judoka (**Erin Morgan**) was selected for Junior World championship. Congratulations!

There is no secret: encourage your judoka to work rigorously and passionately.

I take this opportunity to thank the coaching committee members and all volunteers.

Respectfully submitted,

Fatira Merah



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# Coaching Committee Report

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As chair of the Judo Alberta Coaching Committee I am proud to say the past year has been one of the best seasons in recent years with outstanding performances by all levels of our Provincial Team. We had a total of 28 medals and 4 fifth places at the National Judo Championships held in Richmond, BC. The medal count consisted of 2 gold, 1 silver and 3 bronze medals in the U15 division; 4 silver and 1 bronze medal in the U18 division; 1 gold, 1 silver and 7 bronze medals in the U21 division; 4 bronze medals in the Seniors division; and 2 gold, 1 silver and 1 bronze in the Masters division. Our measures of success for this past year had a target of 13 medals in the Junior divisions, 4 medals in Seniors and 3 medals in Masters. Needless to say, our Junior results surpassed our expectations. Congratulations to everyone!

As well, I would like to recognize and congratulate Erin Morgan on her selection to the Canadian U21 Junior Worlds Team. She not only won the gold medal at Nationals, but she also defeated the points leader in a fight-off match to land her place on the team. Well done, Erin!



Now all of this success by our team stems from the efforts of the club coaches, and the Coaching Committee members who spend hours training, analyzing and coaching the athletes on and off of the mats. The Long Term Athlete Development Model (LTAD) tells



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us that our athletes need to be training 4-6 times per week (depending on their category), with 8-10 hours per week being on judo specific training. This can only be achieved by having athletes on the mats in the dojos as well as participating in the various provincial, inter-provincial and national training camps. The Coaching Committee has seen improvements in participation at training camps, but more athletes should be encouraged to come out for this type of training. The success of our programs depends on this type of collaborative effort by everyone at all stages of development.

Furthermore, the LTAD recommends competitive athletes to have 6-8 highly competitive tournaments throughout the year where they can have 4-5 bouts per event as a minimum. Our athletes need to continue to participate in events like the Quebec Open, Ontario Open, Pacific International and our own Edmonton International. These events, along with other provincial national, and international shiai will provide the most competitive exposure for our developing athletes. The Coaching Committee is dedicated to providing support for all of our athletes at these events.

Finally, I would like to express my sincere gratitude to the other members of the Coaching Committee: Fatira Merah (our HP Coach), Michelle Isfeld, and Laurie Wiltshire. Their input to our committee discussions on coaching, athlete development and policies and procedures is always insightful and shows their devotion to the advancement of our team. Each and every one of them spends hours away from their families to promote and support the Coaching Program for Judo Alberta so I would like to acknowledge this commitment.

Respectfully submitted

Garry Yamashita

Judo Alberta Coaching Committee Chair



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# Grading Committee

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## Committee Members

Joe Meli - Chair  
Garry Yamashita  
Allan Sattin  
Lorraine Methot  
Gordon Okamura  
Brian Fujimoto

Once again Judo Alberta held two successful grading sessions in 2012\13. The first in Red Deer on November 25, 2012 and the second in Calgary on May 5, 2013

### Red Deer, November 25, 2012

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Yondan - Laurie Wiltshire  
Sandan - Torrie Johal  
Nidan - Stefane Truong, Kent Lee, Kevin Tamikado, Mikhail Uritsky  
Shodan - Tait Wiley, Erin Morgan, Lucas Specht

### Calgary, May 5, 2013

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Rokudan - Gordon Okamura  
Godan - Keith Bibby  
Yondan - Guy Pomahac, Russell Gallant  
Sandan - Dean Maruyama  
Nidan - Trevor Hazell, Robin Wohl, Franz Lennarson  
Shodan - Cassidy Norris, Ethan Breau, Morag Green

On behalf of the Grading Board I would like to congratulate all of this year's successful candidates. I hope that all of you continue to enjoy Judo.



At this time I would like to take a moment to thank the members of the Alberta Grading Board. I feel we have a very good group of individuals that make a very good committee and I look forward to working with all of you in the future.

Respectfully submitted,

Joe Meli



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# Referee's Committee Report

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## Committee Members:

Tammy Thornton, Chair  
Allan Sattin  
Brian Fujimoto  
Ralph Vanwerkhoven

I would like to start off by thanking all the referees for coming out and donating your time. Without you and many others, our kids would not have the opportunity to compete.

This past year, the one referee system was introduced. We first tried it at the Rocky Mountain tournament due to low number of available referees. Besides the EYJS monthly tournaments, it was the only tournament in which it was done. In the future, it will be used but not in all tournaments.

The referees were also introduced to the CARE video replay system. Most have seen it before but were unfamiliar with actually using it. At the EIJT, the referees were given the opportunity to play with it. This year, the CARE system should be at most, if not all tournaments in Alberta.

The EIJT referee meeting had well over 60 attendees, due in part to the new rule changes. Thank you again to Guy Sunada, Judo Canada's former referee chair for once again running the clinic.

The EIJT was also host to a National A & B grading. Congratulations to Wesley Enns for receiving his National "A" and Darren Takao for his National "B". Other congratulations go out to the following people:

Morag Green	Prov "B"
Jordynn Pederson	Prov "C"
Mohammed Aly	Prov "B"
Daniel Diamond	Prov "C"
Ralph Vanwerkhoven	Rostered Nat "A"
Richard Patching	Rostered Nat "A"



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I apologize if I've missed anyone.

This year's Nationals were held in the Richmond Oval. Both Brian Fujimoto and Tammy Thornton were selected to referee at them. It was the first time the one referee system was used at a major event in Canada. Personally, I enjoyed how it was implemented at the Nationals. I found I was a lot less drained at the end of it as I have been in the past.

Things to look forward to this season:

- all the tournaments
- the Alberta Winter Games
- a shortened season( Nationals are in May)
- new referee shirts
- my pretty face

I look forward to seeing you all and thanks in advance for your time and energy.

Tammy Thornton

## Technical Committee

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No Report



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# NCCP Committee Report

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Late fall began the handover process from out-going NCCP Chair Allan Sattin to Keith Bibbey. Highlights of the committee's activities during the 2012/13 season include:

- Two committee members, Keith Bibbey and Gord Okamura, attended a 3 day Master Learning Facilitator clinic in Calgary. Completion of this clinic now allows Keith and Gord to evaluate and certify NCCP course facilitators.
- One member of the provincial coaching staff, Laurie Wiltshire, attended a Competition Development Course (replacement of the level 3 Technical) in Montreal with support from the technical committee.
- An invitation was issued to the Judo Alberta membership to attend a Dojo Instructor course in May. The course was not held due to lack of qualified applicants. There were 7 replies to the invitation, 1 that met the prerequisites, and 6 that had not yet taken Dojo Assistant. The 6 not yet qualified were given information regarding the Dojo Assistant course being offered Oct. 2013.

Respectfully Submitted,

Keith Bibbey  
NCCP Chair  
Judo Alberta



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# AWARDS COMMITTEE REPORT

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This Committee is set up to deal with the Judo Canada Hall of Fame, Judo Canada and Judo Alberta Life Membership, Judo Alberta Hokkaido Cup, as well as other awards that become available for our members from time to time.

The following historical information is available about Judo Alberta members (\* indicates deceased):

## Canadian Olympic Hall of Fame

Yosh Senda\*

## Judo Canada Hall of Fame

Yosh Katsuta\*, Yosh Senda\*, Joe Meli, Lorraine Methot, Keith Morgan

## Judo Canada Life Members

Yosh Katsuta\*, Yosh Senda\*, Harry Tanigami\*, Joe Meli, Lorraine Methot, Keith Morgan

We are hoping to get Keith to come to Alberta for the formal presentation of his induction.

## Alberta Sports Hall of Fame

Yosh Katsuta\*, Yosh Senda\*, Joe Meli, Keith Morgan

Still pending before the Alberta Sports Hall of Fame is the name of Tom Greenway.

## Judo Alberta Life Members



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Yosh Katsuta\*, Yosh Senda\*, Wilma Bradfield\*, Harry Tanigami\*, Roy Bjornson, Yosh Fujimoto, Wally Litousky, Paul Knoll

Wood Buffalo Sports Hall of Fame

Laurie Wiltshire

.2007 Alberta Centennial Salute for Sport and Recreation

Yosh Katsuta\*, Yosh Senda\*, Allan Sattin

With respect to the above matters, other names are being considered for recognition.

I would like to thank Committee members Kelly Thornton and Garry Yamashita for their assistance.

Allan Sattin

Chair



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## LTAD Committee Report

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It is my pleasure to present the LTAD committee report for the 2012-2013 season. I am honoured to have had the opportunity again.

To open the season, 12 members were assisted financially to attend a Peter Gardiner Clinic held in Saskatchewan. In conversations with those who attended, it is apparent that they returned with the same newfound energy for our sport and desire for personal improvement that was noticed at Peter's Halifax seminar the previous year. I understand that Peter may be returning to Saskatchewan for a week-end camp in early September of 2014 and I will be receiving information as it becomes available.

In January, we hosted a coach's clinic in Calgary to review another section of Judo Canada's LTAD model with our Regional Technical Support Officer, Ewan Beaton. In addition, he led a very valuable session of identifying various judo club formats/levels. The self assessment and goal setting aspects of this session were most informative and energizing. The commitment to run a successful judo club has to come from an honest recognition of individual skills, dedication and goals.

This year we welcomed Randy Burden to the committee membership, which now consists at least officially, of me, Randy, Teresa Yamada and the executive director of Judo Alberta.

Scheduling tightness this season has shifted the planning of a LTAD seminar toward June of 2014. Tentatively, the program for this seminar will include a "coach-to-coach" exchange of ideas and tips and sharing what you do that is neat, unique, problem specific or just plain fun. My thanks go to Teresa for that idea. I would also like to have a session for early High Performance identification. What do you do when you identify an athlete that has high performance potential? What if you need extra help? How can you do the best for your athlete? If anyone has additional ideas for a session, please feel free to bring it forward.

I look forward to another busy and successful year of judo, working with an incredible group of individuals.

Respectfully, Ralph VanWerkhoven



# Appendix A

	12/13 target	12/13 Actuals	13/14 Target
<b>WOMEN'S COMMITTEE</b>			
Number of participants at girls' sleepover and training camp	75	75	80
To participate in a go-girl program throughout the province	1	0	0
Female judoka banner	0	0	
<b>GRADING COMMITTEE</b>			
Number of Black belt gradings	2	2	2
Number of kata teams placing 5 <sup>th</sup> or higher at senior nationals	2	3	3
Number of total participants at kata clinics	50	75	50
To distribute NGB syllabus to members	n/a	1	1
Number of kata clinics	2	2	2
<b>REFEREE COMMITTEE</b>			
Referee committee meetings	3	3	3
Number of active refs in Alberta	25	19	25
Number of candidates evaluated for provincial referee certification	3	5	3
Number of candidates evaluated for National Referee Certification	2	4	2
Number of Candidates evaluated for International Referee certification	1	0	2
Number of participants at Introductory Ref Clinic	10	10	10
Number of referees eligible for refereeing at Jr Nationals	6	6	6
Number of referees eligible for refereeing at Sr Nationals	6	6	6
Number or Participants at Western Referee Seminar	65	70	70
<b>NCCP COMMITTEE</b>			
Number of participants at NCCP courses	20	0	14
Offer Dojo instructor level Course	1	1	1
Certify another learning course facilitator	1	2	1
Offer Dojo assistant level Course	1	1	1
<b>TECHNICAL COMMITTEE</b>			
Number of Video Requests	n/a	0	0
Provincial Medal accountability	yes	yes	yes
Publish new provincial sanction policy	n/a	yes	0
<b>REGIONAL COUNCIL</b>			
Alberta Winter Games (play off / Participation)			
AWG zone team capacity			



<b>EXECUTIVE COMMITTEE</b>			
membership turnover 1 year	30		30
inform zone rep of roles and responsibilities	n/a	0	8
number of job descriptions reviewed	3	3	3
number of operations policies reviewed	2	0	7
Board of Director Meetings	1	1	1
Executive Meetings	4	4	4
Number of Communications Issued	n/a		
Number of attendees at Bof G	13	11	13
<b>COACHING COMMITTEE</b>			
Number of Alberta medalists at Sr Nationals	4Sr/3Masters	4Sn/4Masters	4Sn/4Masters
Number of Alberta medalists at Jr Nationals	13	23	20
Number of participants at Junior and Senior Training Camps	40	32	40
Number of Funded High Performance athletes	7	7	8
Coaching for major out of Province Tournaments	5	5	5
Utilizing Sport Psychology and Nutritionists	no	yes	yes
Talent ID (tournament / Club Visit)	8	8	8
Participate in inter-provincial events	5	6	6
Canada Winter Game exposure events	3	3	4
Identify potential coaching apprentice	0	1	0
<b>LTAD COMMITTEE</b>			
Number of coaching clinics	1	2	1
number of participants at LTAD clinics	20	30	20
LTAD updates on website	3	0	0
<b>Awards COMMITTEE</b>			
# of inductions in AB Hall of fame	1	0	1
# of inductions in JC Hall of fame	1	1	1
# of individuals nominated for awards outside Judo Alberta	3	1	1



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# Appendix B

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## **Judo Alberta Eligible Voting Members**

According to the Alberta Kodokan Black Belt Association revised by-laws dated 11.10.2012,

### **II.1.b. – Regular Membership**

Any person being of the full age of 18 years, or, holding a Black Belt Degree recognized as such by the Canadian Kodokan Black Belt Association (Judo Canada), may be eligible for Regular Membership and upon acceptance of the application for membership and upon payment of the annual fee , shall become a Regular Member of the Association and shall continue to be a regular member until he resigns or ceases to be a member in accordance with the provisions of these by-laws.

### **IV.9 – Voting**

Each Regular Member and Life Member of the Association shall at all meetings of the Association be entitled to One (1) Vote and may vote by proxy. Where there is voting by proxy, the proxy shall produce and deposit with the Secretary, in the approved form, sufficient appointment in writing from his appointer or appointers. No member shall be entitled, either in person or by proxy, to vote at meetings of the Association unless he has paid all dues and fees if any, then payable by him to the Association.



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## Appendix C

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**judo  
alberta**  
THE ALBERTA KODOKAN BLACK BELT ASSOCIATION

### **THE ALBERTA KODOKAN BLACK BELT ASSOCIATION**

#### **BY-LAWS**

Nov 10 2012

THE ALBERTA KODOKAN BLACK BELT ASSOCIATION (hereinafter referred to as "the Association") enacts that the existing By-laws of the Association, as amended, are rescinded and the following substituted therefor.

#### **I. OFFICES**

**SECTION 1. PRINCIPAL OFFICE** The principal office of the Association, being the address to which communications and notices may be sent, and at which all process may be served, shall be at such place in the Province of Alberta, as the Executive may, from time to time, designate.

#### **II. MEMBERSHIP**

**SECTION 1. CLASSES OF MEMBERSHIP** There shall be four classes of membership in the Association, namely: honorary Membership, Regular Membership, Associate Membership, and Life Membership.

##### **a. HONOURARY MEMBERSHIP**



Such non judoka as the Association may from time to time appoint shall be entitled to be Honourary Members of the Association and as such shall be entitled to all rights, and privileges of Regular Members, save that they are not to be entitled to vote at, nor shall they be entitled to notice of, but they shall be entitled to attend meetings of the members of the Association. They shall not be required to pay any membership fees or dues.

#### **b. REGULAR MEMBERSHIP**

Any person being of the full age of 18 years, or, holding a Black Belt Degree recognized as such by the Canadian Kodokan Black Belt Association (Judo Canada), may be eligible for Regular Membership and upon acceptance of the application for membership and upon payment of the annual fee, shall become a Regular Member of the Association and shall continue to be a regular member until he resigns or ceases to be a member in accordance with the provisions of these by-laws.

#### **c. ASSOCIATE MEMBERSHIP**

Any person studying or practising Judo and not qualifying for Regular Membership, and upon acceptance of the application for membership and payment of the annual fee, shall become an Associate Member of the Association and shall continue to be an Associate Member until he resigns or ceases to be such a member in accordance with the provisions of these by-laws, or until he qualifies for regular membership when he will be immediately granted regular membership rights and privileges. Associate Members shall not be entitled to vote at nor shall they be entitled to notice of, but they shall be entitled to attend meetings of the members of the Association.

#### **d. LIFE MEMBERSHIP**

Such Regular or Associate members, as the Regular Members of the Association may from time to time appoint, may be appointed Life Members of the Association and as such shall be entitled to all rights and privileges of Regular Members. They shall not be required to pay any membership fees or dues.

### **SECTION 2. ELIGIBILITY FOR MEMBERSHIP** Any person:

- i ordinarily resident in Alberta, and
- ii being of good character



may be eligible for membership.

**SECTION 3. APPLICATION FOR MEMBERSHIP** Any person may make an application for membership in the form(s) prescribed by the Executive for that purpose. An applicant shall become a member of the Association upon approval of his application by the Executive and payment in advance of the fee for one year. The means used to identify any member of the Association may be approved by the Executive and may be changed or modified as the Executive sees fit.

**SECTION 4. CONDUCT SUFFICIENT FOR SUSPENSION**

Any member of the

Association:

- a. Who fails to pay any indebtedness (other than fees) to the Association within 60 days from the date when due; or
- b. Whose conduct is considered by the Disciplinary Committee as prejudicial to the best interests of the Association or injurious to its character and reputation; or
- c. Participates in a tournament, clinic or other display that he has been advised is not approved the by Association, after receiving notice to that effect from the Association; or
- d. Practices in a club, in the Province of Alberta, that he has been advised by the Association, is not registered under these by-laws; or
- e. Has been suspended, disciplined or expelled by Judo Canada or other recognized Judo governing body;

shall be notified in writing to this effect via registered mail, addressed to his address appearing on the books and records of the Association. The person concerned shall be suspended or expelled from membership only after a noticed hearing. The Disciplinary Committee shall at such noticed hearing duly consider the charges made against such person and any oral or written material presented to it by the person whose suspension is being considered. At the conclusion of the hearing the Disciplinary Committee may, by the affirmative vote of not less than three-quarters of those present, either:

- i. Suspend the member for a definite period of time;



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- ii Suspend until the suspension is terminated by the Disciplinary Committee;
  - iii Expel the person from the Association, thereby terminating his status as a member of the Association.

If the Disciplinary Committee does not impose any of the sanctions mentioned above, the person shall, at the termination of the meeting at which his hearing was held, be restored to full status.

If the Disciplinary Committee imposes sanctions under "ii" above, the said Committee shall specify the period for review. The suspension shall continue until such time as the suspended party applies to the Disciplinary Committee as a candidate for reinstatement, after the period for review, and, if accepted as such, a candidate shall comply with the terms and conditions for re-instatement as may be specified by the Disciplinary Committee.

A member suspended shall forfeit all rights and privileges of a member and shall only be eligible for re-admission or re-instatement as a member upon such terms as the Disciplinary Committee shall determine.

A member who has been expelled shall forfeit all rights and privileges, and shall not be eligible for re-admission or reinstatement.

**SECTION 5. DISCIPLINARY COMMITTEE** All matters relating to conduct sufficient for suspension shall be managed by a Disciplinary Committee consisting of one regular member from each of the eight Sport Alberta Zones with at least one club registered under these by-laws, who may, exercise all such powers and do all such acts and things as necessary.

**a. Appointment to Office:**

The Regular Members shall be appointed by the Executive on January 1 in each year or so soon thereafter as is practical.

**b. Meetings of the Disciplinary Committee:**

The Disciplinary Committee shall meet as the need arises, or at the call of the President or the Executive.

**c. Decision of the Disciplinary Committee:**

Any decision of the Disciplinary Committee shall be reduced to writing and forwarded to the person concerned to his address appearing on the books and records of the Association.



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d. **Interim measures**

The Executive Committee may impose interim measures pending a meeting of the Disciplinary Committee, if the Executive Committee is of the view that the imposition of such measures is in the best interests of the members of the Association. Interim measures are not suspension, and may take different forms, including but not limited to the imposition of conditions upon continued participation of a member in the activities or work of the Association and/or member clubs.

**SECTION 6. APPEAL** An appeal lies to the Executive from a decision of the Disciplinary Committee. The appeal must be in writing, addressed to the Secretary of the Association and be filed within 20 days of the person concerned being notified of the decision of the Disciplinary Committee. The decision of the Executive in such matters shall be final.

### **III. FEES**

**SECTION 1. ANNUAL FEES** Annual fees shall be due and payable by Regular and Associate Members in each year on such date and in such amounts as may be set by the Executive Committee from time to time.

**SECTION 2. ARREARS** Any member who has failed to pay his fees within 60 days from the date due shall stand suspended from membership and shall not be entitled to the rights and privileges of membership until all arrears of fees are paid, unless the Executive shall otherwise direct.

### **IV. MEETINGS OF MEMBERS**

**SECTION 1. ANNUAL MEETING** The Annual Meeting of the members of the Association shall be held at such place within the Province of Alberta, at such time and on such date as shall be determined by the Executive, provided however, that such Annual Meeting shall not be sooner than twenty days after the determination of the time, date and place of such meeting, provided always and subject to the provisions of the Societies Act. At every Annual Meeting, in addition to any other business that may be transacted, the reports of the members of the Executive, the Committees, and audited financial Statements shall be presented.

**SECTION 2. GENERAL MEETINGS** Except where the Societies Act otherwise provides, or the law otherwise requires, the members may consider and transact any business either special or general without any notice thereof at any meeting of the members.



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**SECTION 3. SPECIAL MEETINGS** Meetings of the members may be called by the Executive or the President of the Association, or meetings shall be called upon the written request of one-tenth of the total number of Regular Members of the Association.

**SECTION 4. PERSONS ENTITLED TO BE PRESENT** All members of the Association are entitled to attend meetings of the Association. Any other persons may be admitted only upon the invitation of the Chairman of the meeting or with the consent of the meeting.

**SECTION 5. NOTICES** Notice of all meetings of members unless waived in writing shall be given at least twenty one (21) days before but not more than forty days before the meeting to each Regular and Life member by mail addressed to his address appearing on the records of the Association. Notices of all meetings of members shall state the purpose or purposes for which the meeting is called and the time and place where it is to be held.

**SECTION 6. ERROR OR OMISSION IN NOTICE** No error or omission in giving notice of any annual general meeting, general meeting, or special meeting, or any such adjourned meeting shall invalidate such meeting or make void any proceedings taken or had thereat.

**SECTION 7. ADJOURNMENT** Any meetings of the Association or of the Executive Committee may be adjourned to any time and from time to time and such business may be transacted at such adjourned meeting as might have been transacted at the original meeting from which such adjournment took place. No notice shall be required of any such adjournment. Such adjournment may be made notwithstanding that no quorum is present.

**SECTION 8. QUORUM** One-fifth of the total number of Regular Members in the Association either present in person or by proxy at any meeting of the Association, shall constitute a quorum and in the event that no such quorum is present, the meeting shall stand adjourned to a time and place determined by the President, and the quorum at any such adjourned meeting shall be those members who shall be present in person or by proxy at such adjourned meeting.

**SECTION 9. VOTING** Each Regular Member and Life Member of the Association shall at all meetings of the Association be entitled to One (1) Vote and may vote by proxy. Where there is voting by proxy, the proxy shall produce and deposit with the Secretary, in the approved form, sufficient appointment in writing from his appointer or appointers. No member shall be entitled, either in person or by proxy, to vote at meetings of the Association unless he has paid all dues and fees if any, then payable by him to the Association.



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## **V. GRADING AND PROMOTION**

**SECTION 1. DAN PROMOTIONS** All matters and powers related to the promotion of members from Ikkyu to and within Dan Rank shall be vested in a Grading Committee, and members of the Association shall be so graded in accordance with the general accepted standards in Canadian Judo. The requirements for promotion to and within Dan Rank may be reviewed by the Executive.

**SECTION 2. KYU PROMOTIONS** All matters and powers related to the promotion of Members up to and including the rank of Ikkyu shall be awarded only by at least one Black Belt Regular Member of the Association certified at Level 2 under the National Coaching Certification Program or equivalent certification under the CBET Program. Members shall be promoted in accordance with the general accepted standards in Canadian Judo.

**SECTION 3. REGISTRATION OF PROMOTIONS** All promotions shall forthwith be recorded in the forms prescribed and sent to the Registrar of the Association with the registration fee.

**SECTION 4. BELT COLOURS** The colour of belt to be worn by any member shall conform to that standard generally in use in Canada.

## **VI. OFFICERS**

**SECTION 1. TITLE AND QUALIFICATIONS** The affairs and operations of the Association shall be managed by an Executive Committee consisting of a President, a Vice President Administration, a Vice President Finance, a Secretary, a Treasurer, a Registrar, an Athlete's Representative, a Women's Representative and the Chair of the Regional Council and such officers as the regular members may from time to time determine. The people serving in these roles also hold the position of director. Any person may hold more than one office.

**SECTION 2. REMOVAL AND RESIGNATION** Any officer may be removed with just cause by the Regular Membership at any meeting thereof. Any officer may resign at any time by giving written reasonable notice to the Executive and Regular Membership of the Association. Any resignation shall take effect at the date of the receipt of such notice



or any other later time specified therein and unless otherwise specified the acceptance of any such resignation shall not be necessary to make it effective.

**SECTION 3. DUTIES OF THE PRESIDENT** The President shall be the Chief Executive Officer of the Association and ex officio a member of each committee. He shall, when present, preside at all meeting of the Association. The President, together with the Secretary or other officer appointed by the Regular Membership for the purpose shall sign all resolutions. The President will be the official representative of the Association at all meetings of Judo Canada, and submit the necessary proposals of the Association to Judo Canada. He shall perform such duties as may from time to time be determined by the Executive

**SECTION 4. DUTIES OF THE VICE PRESIDENT - ADMINISTRATION** The Vice President ~ Administration of the Association shall perform all duties performed by the President in the absence of the said President and other duties as assigned by the Executive.

**SECTION 5. DUTIES OF THE VICE PRESIDENT – FINANCE** The Vice President Finance of the Association shall be responsible for the financial planning of the Association and be responsible for the organizing and obtaining of the grants available to the Association. He shall also perform such other duties as may from time to time be determined by the Executive.

**SECTION 6. DUTIES OF THE SECRETARY** The Secretary shall attend meetings of the Association and record all facts and minutes of all proceedings in the books kept for that purpose. He shall give all notices required to be given to members and to directors. He shall be the custodian of all books, papers, records, correspondence, contracts, and other documents belonging to the Association. He shall perform such other duties as may from time to time be determined by the Executive.

**SECTION 7. DUTIES OF THE TREASURER** The Treasurer shall keep a full and accurate account of all receipts and disbursements of the Association in proper books of account and shall deposit all money or other valuable effects in the name and to the credit of the Association in such bank or banks as may from time to time be designated by the Executive. He shall disburse the funds of the Association under the direction of the Executive taking proper vouchers and shall render to the Executive at the regular meetings thereof or whenever required of him an account of all his transactions as Treasurer and of the financial position of the Association. He shall also perform such other duties as may from time to time be determined by the Executive.

**SECTION 8. DUTIES OF THE REGISTRAR** The Registrar shall be generally charged with the keeping of a register of members, a record of promotions, and any and all tournament records. He shall also perform such other duties as may, from time to time, be determined by the Executive.



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**SECTION 9. DUTIES OF THE ATHLETE'S REPRESENTATIVE** To represent the interests of all provincial team members.

**SECTION 10. DUTIES OF THE WOMEN'S REPRESENTATIVE** To represent the interests of female members of the Association. To provide leadership, direction and strategic advice regarding the participation and development of female members. To design and recommend programs specific to the needs of female members.

**SECTION 11. TERM OF OFFICE** All officers of the Association shall be elected at an Annual Meeting and shall hold office for a term of two years. No officer may hold the same office for more than three consecutive terms. When an officer resigns, or is unable to carry out his duties before the expiry of his term the Executive may appoint a member to replace the resigning or disable officer and such replacing officer shall hold office until the expiry of the current term.

Election of officers shall be in alternate years with the positions of President, Vice President - Administration, Secretary, Treasurer, and Regional Chair in one year followed by the positions for Vice President of Finance, National Councilor, Registrar, Athlete's Representative and Women's Representative the next year.

**SECTION 12. ELECTION OF DIRECTOR, PRAIRIE REGION** Upon the Association becoming eligible to have one of its regular members become the Director representing the Prairie Region to Judo Canada, an election for the position of Director, Prairie Region shall be held at the Annual Meeting immediately prior to the Meeting of Judo Canada where such person is to be confirmed.

## **VII. REGIONAL COUNCIL**

**SECTION 1** There shall be a Regional Council consisting of eight members of the Association representing the eight sporting zones in the Province of Alberta established by the Alberta Sports Recreation Parks and Wildlife Foundation or its successor.

**SECTION 2** Nomination for the Position of Zone Representative

Each club will choose a name from their Club Membership to be forwarded to the current Regional Council Chair for consideration as possible zone rep. If more than 2 names are forwarded in a zone, the current regional councilor will at his discretion pick 2 names from his zone. When all the names have been forwarded to Judo Alberta, the



appointment of the new Regional Councilor will be done by the Executive of Judo Alberta at their discretion.

#### **SECTION 4. POWERS AND DUTIES OF THE REGIONAL COUNCIL**

- a. To plan, sponsor and co-ordinate Judo events in their respective zones subject to the approval of the Executive of the Association.
- b. To act as liaison between the general membership and club membership in each zone and the Executive.
- c. To advise the Executive on funding and general programs.
- d. The Regional Council shall keep minutes of its meetings and provide a copy to the Secretary.
- e. The Regional Council shall meet at least once in each year.

#### **VIII COMMITTEES**

**SECTION 1. ADVISORY COMMITTEE** There shall be an advisory committee consisting of the members of the Executive, the members of the Regional Council, and all committee chairmen, which shall meet at least once in each year to review past plans and results, formulate budgets and plans for the coming year and any future years as deemed necessary.

**SECTION 2. OTHER COMMITTEES** There shall be a Grading Committee, a Technical Committee, a Referees Committee, a Women's Committee, a NCCP Committee and a Coaches Committee. The Chairman of each Committee and the Head Coach shall be appointed by the President. Each such appointed person shall provide a list of committee or staff members to the Executive for approval.

The Executive or the Annual Meeting may establish such additional committees as they deem necessary from time to time. The purpose, duties, membership and other terms of such committees shall be fully set out in the Minutes of the Meeting bringing the committee into existence and such committee shall continue to exist until dissolved by a meeting of the Executive or the Annual Meeting.

All committee members shall hold office for a term of two years.

All committees shall keep minutes of their meetings and provide a copy to the Secretary.



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## IX. MISCELLANEOUS

**SECTION 1. RENUMERATION OF OFFICERS, AND MEMBERS** No officer or member of the Association shall receive any compensation for any services rendered as an officer or member unless the same shall first have been approved by a meeting of the members of the Association. Without restricting the generality of the foregoing, the Regular Membership of the Association may from time to time allocate funds to an officer or member of the Association to reimburse them for out of pocket expenses while carrying out the official business of the Association.

**SECTION 2. AUDIT AND BOOKS OF ACCOUNT** The books, accounts and records of the Association shall be audited at least once each year by a duly qualified accountant or by two members of the Association appointed for that purpose by the Executive at the Annual Meeting.

A complete and proper statement of the standing of the books of the previous year shall be submitted by the Treasurer to the Annual Meeting.

The books and records of the Association may be inspected by any member of the Association at the Annual Meeting provided for herein, or at any time upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of the same. Each member of the Executive shall at all times have access to such books and records.

**SECTION 3. BORROWING POWERS** For the purpose of carrying out its Objects, the Association may borrow or raise or secure the payment of money in such manner as it thinks fit and in particular by the issue of debentures, but this power shall be exercised only under the authority of the Association and in no case shall debentures be issued without the sanction of an extraordinary resolution of the Association.

**SECTION 4. AMENDMENT** These By-laws may be rescinded, altered or added to by a special resolution passed by a majority of not less than three-quarters of the Regular Members as are present in person or by proxy at a general meeting of which written notice specifying the intention to propose the resolution as a Special Resolution has been duly given.

**SECTION 5. INTERPRETATION** In these By-laws, unless the context otherwise requires, words importing the singular number or the masculine gender shall include the plural number or the feminine gender as the case may be, and vice versa, and the references to persons shall include firms and corporations. Wherever reference is made to any statute or section thereof, such reference shall be deemed to apply to any amendment to the said statute or section as the case may be. When construing the by-laws reference shall be made to the Societies Act and words and expressions used in the by-laws shall, so far as the context does not otherwise require, have the same meaning as would be the case when used in the Societies Act.



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**SECTION 6. CLUBS** Any members of the Association forming themselves into a club for the purpose of practising the sport of Kodokan Judo must have the club registered with the Association and the Association may levy a fee for such registration.

A club must have a Regular Member(s) of the Association as the person(s) responsible for the teaching of the sport of Kodokan Judo.

All members of the Association must, when practising within the Province of Alberta, practice only in a club registered under these by-laws.

**SECTION 7. REGIONAL ACTIVITIES** Any member clubs wishing to form a regional body and registering that regional body annually with the Association, may do so on completing an application for recognition. The Association may levy a fee for such registration. The clubs forming the regional body must be individually registered with the Association under Section 6.

**SECTION 8. CUSTODY AND USE OF SEAL** The Executive may adopt a seal which shall be the common seal of the Association.

The common seal of the Association shall be under the control of the Executive and the responsibility for its custody and use from time to time shall be determined by the Executive.

## **X. DISSOLUTION**

Upon dissolution of the Association, and after payment of all debts and liabilities, its remaining properties and assets shall be distributed to any recognized Canadian amateur athletic association or to any recognized charitable organization.

## **XI. RULES, REGULATIONS, POLICIES**

The Executive Committee may prescribe rules, regulations and policies not inconsistent with these by-laws relating to the Associations activities.



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## Appendix D

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**judo  
alberta**  
THE ALBERTA KODOKAN BLACK BELT ASSOCIATION

### PROXY

NAME: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

I, (please print) \_\_\_\_\_, a paid member who is 18 and older or a yudansha, and in good standing of the Alberta Kodokan Black Belt Association (also known as Judo Alberta), hereby appoint \_\_\_\_\_ as my proxy to vote for me on my behalf at the Annual General Meeting of the members of the Association to be held in Fort Saskatchewan, Alberta on the 9th day of November, 2013, and at any adjournment thereof.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

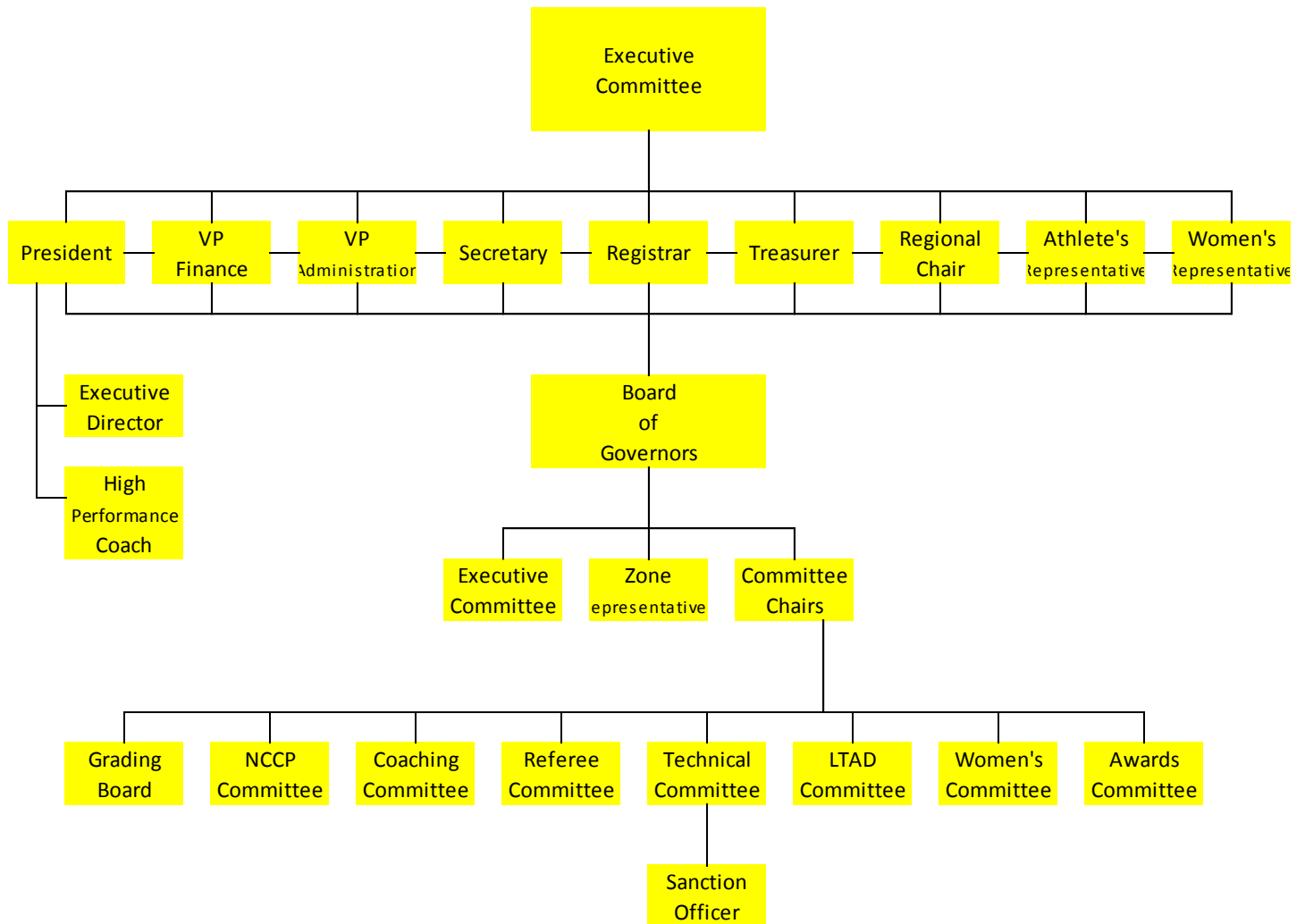
Signature: \_\_\_\_\_

Rank: \_\_\_\_\_



# Appendix E

## Judo Alberta Organizational Chart





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# Appendix F

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## Proposed Bylaw Special Resolution

Motion: Be it resolved as a Special Resolution of the Alberta Kodokan Black Belt Association that the Bylaws of the Association be amended by making the following amendments 1,2,3:

(1) *Item VI -change to OFFICERS/DIRECTORS*

### **VI. OFFICERS**

#### **SECTION 1. TITLE AND QUALIFICATIONS**

The affairs and operations of the Association shall be managed by an Executive Committee consisting of a President, a Vice President Administration, a Vice President Finance, a Secretary, a Treasurer, a Registrar, an Athlete's Representative, a Women's Representative and the Chair of the Regional Council and such officers as the regular members may from time to time determine. Any person may hold more than one office.

***To be changed to:***

### **VI. OFFICERS/DIRECTORS**

**SECTION 1. TITLE AND QUALIFICATIONS** The affairs and operations of the Association shall be managed by an Executive Committee consisting of a President, a Vice President Administration, a Vice President Finance, a Secretary, a Treasurer, a Registrar, an Athlete's Representative, a Women's Representative and the Chair of the Regional Council and such officers as the regular members may from time to time determine. The people serving in these roles also hold the position of director. Any person may hold more than one office.



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(2) Section 2 -change the first sentence to read “Any officer/director may be removed.....”

**SECTION 2. REMOVAL AND RESIGNATION** Any officer may be removed with just cause by the Regular Membership at any meeting thereof. Any officer may resign at any time by giving written reasonable notice to the Executive and Regular Membership of the Association. Any resignation shall take effect at the date of the receipt of such notice or any other later time specified therein and unless otherwise specified the acceptance of any such resignation shall not be necessary to make it effective.

***To be changed to:***

**SECTION 2. REMOVAL AND RESIGNATION** Any officer/director may be removed with just cause by the Regular Membership at any meeting thereof. Any officer may resign at any time by giving written reasonable notice to the Executive and Regular Membership of the Association. Any resignation shall take effect at the date of the receipt of such notice or any other later time specified therein and unless otherwise specified the acceptance of any such resignation shall not be necessary to make it effective.



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(3) Item IX Section 1 -change the heading to read “REMUNERATION OF OFFICERS, DIRECTORS AND MEMBERS” and change the first sentence to read “No officer, director or member of the association shall receive.....”

## **IX. MISCELLANEOUS**

**SECTION 1. RENUMERATION OF OFFICERS AND MEMBERS** No officer or member of the Association shall receive any compensation for any services rendered as an officer or member unless the same shall first have been approved by a meeting of the members of the Association. Without restricting the generality of the foregoing, the Regular Membership of the Association may from time to time allocate funds to an officer or member of the Association to reimburse them for out of pocket expenses while carrying out the official business of the Association.

*To be changed to*

## **IX. MISCELLANEOUS**

**SECTION 1. RENUMERATION OF OFFICERS, DIRECTORS AND MEMBERS** No officer, director or member of the Association shall receive any compensation for any services rendered as an officer or member unless the same shall first have been approved by a meeting of the members of the Association. Without restricting the generality of the foregoing, the Regular Membership of the Association may from time to time allocate funds to an officer or member of the Association to reimburse them for out of pocket expenses while carrying out the official business of the Association.



# Appendix G

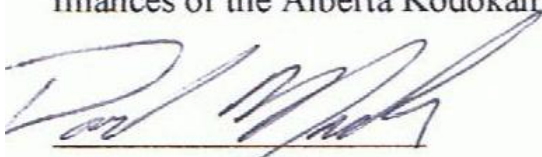
## Signed Financial Review

We have reviewed the attached financial statements for the year ended August 31, 2013 pursuant to Section IX.2 of the bylaws of Judo Alberta, which state: "The books, accounts and records of the Association shall be audited at least once each year by a duly qualified accountant or by two members of the Association appointed for that purpose by the Executive at the Annual Meeting." We are not however accounting professionals and consequently our review does not constitute an audit. The financial statements are the responsibility of the Executive of the Association.

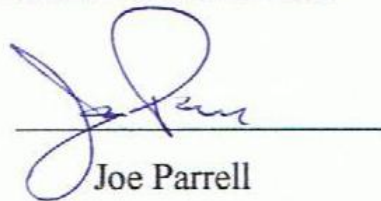
We undertook steps that, in our opinion, were reasonable to review the financial statements. These steps included:

- Randomly tested expenditures to determine whether they were supported by proper receipts and cheque authorizations.
- Compared the closing asset balances to bank statements.
- Compared closing trial balances transactions to supporting documentation.
- Reviewed the Future Fund transactions.

We find that the financial statements present fairly, in all material respects, the finances of the Alberta Kodokan Black Belt Association as at that date.



David Moulds



Joe Parrell