

2016-2017 ANNUAL REPORT



**judo
alberta**

THE ALBERTA KODOKAN BLACK BELT ASSOCIATION

November 25, 2017

Address:

Holiday Inn Express North
6433 Orr Dr.
Red Deer, AB, T4P 1A6

Event Information:

Meeting Room: 1 & 2
Proxy Registration: 6:30 PM – 7:00 PM
Start Time: 7:00 PM

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JUDO ALBERTA MISSION STATEMENT, VISION, VALUES & GOALS

Mission Statement:

Our mission is to promote the principles and teachings of the sport of Kodokan judo to all levels in all parts of Alberta.

Vision:

Judo Alberta will be recognized as a leader in growth and development of martial arts across the province of Alberta and Canada.

Core Values:

Integrity: *We value integrity throughout our organization. We strive to be an ethically based Provincial Sport Organization that is honest and inclusive in all of our practices and relationships.*

Leadership: *We value leadership at all levels of our organization. Through creative, passionate and inspired people, we endeavor to create an organization with big picture thinking and endless possibilities.*

Respect: *We value respect and creating a culture of meaningful relationships that is embraced by dedicated members, volunteers and staff.*

Excellence: *We value excellence in all that we do. The organization is committed to meeting and exceeding the expectations of our members.*

Volunteerism: *We value the spirit of volunteerism. The organization had been built through loyal and dedicated volunteers since 1960, and the strength of this value continues to this day.*

Goals:

- *To promote Judo as a lifelong interest.*
- *To develop competitive opportunities throughout Alberta.*
- *To develop recreational opportunities throughout Alberta.*
- *To develop High Performance athletes.*
- *To have quality facilities and equipment in place throughout Alberta.*
- *To maintain financial stability*
- *To increase the number of participants in the efficient administration of the sport.*
- *To promote greater public awareness of the sport.*

- *To recruit, develop, and maintain qualified Judo coaches throughout Alberta.*
- *To recruit, develop, and maintain qualified Judo officials throughout Alberta.*
- *To raise the technical level of Judo in Alberta.*
- *To increase female participation in the sport.*

Notice of the 2017 Annual General Meeting

NOTICE OF THE 2017 ANNUAL GENERAL MEETING

The Annual General Meeting of the Alberta Kodokan Black Belt Association (Judo Alberta) will be held at the Holiday Inn Express North (6433 Orr Dr, Red Deer, AB T4P 1A6) in **Meeting Room's 1 & 2 on November 25, 2017 at 7:00 PM.**

AGENDA

- 1) Approval of the agenda (Any concerns or issues by the general membership should be mentioned now so they may be added to the agenda (item #5).
- 2) Approval of the minutes from the 2016 Annual General Meeting.
- 3) Business arising from the minutes of the 2016 Annual General meeting.
- 4) Reports of the Executive & Committees:
 - a) President
 - b) VP of Administration
 - c) VP of Finance
 - d) Treasurer/Financial Statement
 - e) Registrar
 - f) Secretary
 - g) Regional Council
 - h) Women's Representative
 - i) Athlete's Representative
 - j) Executive Director
 - k) High Performance Coach
 - l) Coaching Committee
 - m) Grading Board
 - n) Referee Committee
 - o) Technical Committee
 - p) NCCP Committee
 - q) Awards Committee
 - r) LTAD Committee
- 5) New Business

- a)
- b)
- c)
- d)

6) Volunteer Recognition

7) Elections

- a) Women's Representative
- b) Athlete's Representative (Elected by the athletes)
- c) Vice President of Finance
- d) Treasurer
- e) Registrar

Annual General Meeting Minutes

October 17, 2016

Location: Lakeview Inn & Suites Fort Saskatchewan, AB, Ross Creek Room
Date: Saturday, October 22, 2016

Meeting called to order: 7:15 PM

Quorum 97: 99 voting members (including proxies)

AGENDA

1) Additions to agenda

2) Approval of the agenda (Any concerns or issues by the general membership should be mentioned now so they may be added to the agenda (item #5).

Motion by: Darren Takeo

Second by: Denise Morgan

In favor: All

Opposed: None

Abstain: None

Motion carried

3) Approval of the minutes from the 2015 Annual General Meeting.

Motion to Approve: Ralph Vanwerkoven

Second: Darren Takeo

Opposed: None

Abstain: None

Motion carried

4) Business arising from the minutes of the 2015 Annual General meeting.

None. Updated action items

5) Reports of the Executive & Committees:

- a) President: Reviewed
- b) VP of Administration: Reviewed
- c) VP of Finance: Reviewed
- d) Treasurer/Financial Statement: Reviewed
Western Canada games training camp was not coded properly
Needs to be Fixed-Garry Yamashita
- e) Registrar: Reviewed
Fee structure for school programs is \$5.00. What is the definition of a school program? -Guy Pomahac
Exact definition has not been provided by Judo Canada. Kelly Thornton
- f) Secretary: Reviewed
- g) Regional Chair: Reviewed
- h) Women's Representative: Reviewed
- i) Athlete's Representative: Reviewed
- j) Executive Director: Reviewed
- k) High Performance Coach: Reviewed
- l) Coaching Committee: Reviewed
- m) Grading Board: Reviewed
- n) Referee Committee: Reviewed
- o) Technical Committee: Reviewed
Motion to upgrade annual awards trophy name plates. -Rob Kingston
Second: Trevor Hazell
In favour: All
Opposed: None
Abstain: None
Motion carried
- p) NCCP Committee: Reviewed
Add measures, evaluated vs. certified NCCP Dojo assistant / instructor to annual reports
Very expensive to become a Judo Canada coach evaluator. Discussion on the criteria and level of effort required. Coaches should ensure their certifications are up to date and not expired. -Garry Yamashita
- q) Awards Committee: Reviewed

r) LTAD Committee: No report submitted

6) New Business

- e) Guy Pomahac – New chair of Post-Secondary and High School judo programs for Judo Canada. Discussed current program, Alberta is in good shape. Estimate there are 25000 unregistered Judoka in Canada practicing in College & High School programs. Please contact Guy if you have any questions.

7) Volunteer Recognition

Completed

8) Elections

- f) President - Garry Yamashita nominated Trevor Hazell who accepted the nomination. Seconded by Guy Pomahac. No other nominations. Trevor Hazell elected by acclamation.
- g) Vice President of Administration - Trevor Hazell nominated Steve Norris who accepted the nomination. Seconded by Richard Patching. No other nominations. Steve Norris elected by acclamation
- h) Treasurer (1 Year Term) - Trevor Hazell nominated Kelly Thornton who accepted the nomination. Seconded by Garry Yamashita. No other nominations. Kelly Thornton elected by acclamation.
- i) Secretary - Steve Norris nominated Jennifer Parker who had previously accepted by email to Kelly Thornton. Seconded by Brett Forsberg. No other nominations. Jennifer Parker elected by acclamation.
- j) Regional Chair (Voted outside of AGM by Zone Representatives)
This still needs to be filled by the zone reps. Trevor Hazell to follow up.

Garry Yamashita thanked Kelly Thornton for his efforts and contributions as president for the last 6 years.

Guy Pomahac thanked provincial coaches for their contributions. Also gave his thoughts regarding equal representation from the three main regions in Alberta. North-Edmonton, Central-Calgary, South-Lethbridge. General discussion.

Motion to adjourn: Guy Pomahac – 8:37 PM

2015 AGM Action Items

Action	By	Description	Due Date	Date Completed
1	Nate MacLellan	Add current budget to the AGM report under the treasurer's report	ongoing	August 31 2016
2	Rob Kingston	Investigate make white gi mandatory for U10-U12 competitors @ Judo AB tournaments	February 28 2016	Ongoing

2016 AGM Action Items

Action	By	Description	Due Date	Date Comp
1	Kelly Thornton	Treasurer's report. Western Canada games training camp was not coded properly. Update.	November 30 2016	
2	Nate MacLellan	Post membership numbers on Judo AB website.	November 30 2016	
3	Rob Kingston	Contact Robert Edwards to see if he still has the senior men's annual award trophy. If not order a replacement	November 30 2016	
4	Keith Bibbey	Add measure to annual reports: evaluated vs. certified - NCCP dojo assistant & instructor	November 30 2016	
5	Nate MacLellan	Follow up with Keith Bibbey, what coaches need to do to become NCCP certified	November 30 2016	
6	Rob Kingston	Investigate possibility of making white judogi mandatory for U10-U12 competitors @ Judo AB	February 28 2017	

		tournaments		
7	Trevor Hazell	Fill vacant Regional Chair position	December 31 2016	

Presidents Report

Trevor Hazell

Hello members of Judo Alberta:

I have now held the position of President of Judo Alberta for one year, and I will be honest, if I said it was an easy year I would be lying. While there have been some trying issues, we have had another very successful year here in Alberta! First and foremost, I can't thank Kelly Thornton and the rest of the executive enough for all they have helped me with this past year.

Calgary hosted the 2017 Canadian National Judo championships in May. This was the second year that nationals were run through Judo Canada. Planning for the event went much smoother this year. Patrick Esparbès was hired by Judo Canada as the COO and also hired an event coordinator. Lesley Plumley did an amazing job keeping all the local volunteers and event organizing committee on track. The entire event ran very smoothly.

The 2016-2017 season has been the second year having Ewan Beaton as our provincial HP coach and RTC coach. His work throughout the past year with the provincial coaches and club coaches helped raise the technical skills and Provincial athlete success in Alberta. He along with the coaching staff have continued enhance the Blue Wave to nationals and beyond as a way of bringing together athletes, parents, coaches, brothers, sisters, and anyone else who wanted to support Alberta. We hope there are many more very successful years ahead of us with Ewan leading the way.

I would also like to thank all the volunteers that are required to run our local provincial events. These volunteers are dedicated to judo and they should be thanked for all they do for us.

Our executive director, Nate MacLellan, has been a tremendous help to me as well the executive in keeping the office running smoothly. His ability to multitask and be self-directing is a great advantage in that he can manage and schedule work as required. Thank you for all of your support!

Thank you,

Trevor Hazell,

President, Judo Alberta

VP of Administration's Report

Steve Norris

2017 has been a year of many milestones achieved for Alberta's judoka. Congratulations to all athletes who trained hard, who achieved their goals, and who competed this year in our communities, across the country, and internationally. Many thanks to the families who choose judo as their sport, to our coaches who have worked so hard to help the judoka achieve greatness, and most of all the volunteers who support the individual athletes and entire clubs in so many ways at home or on the road. The Blue Wave is growing!

I would especially like to thank the volunteers and organizers of the Open Judo National Championships in Calgary in May for their countless hours of planning and implementation to make the tournament such a success. Thank you for all you have done!

Thank you for the opportunity to act as your vice president (administration) this year. I wish everyone a fulfilling 2017/2018 judo season, and I look forward to seeing the friendly faces at our judo events.

Warmest Regards,

Steve Norris
VP of Administration – Judo Alberta

VP of Finance Report

Denise Morgan

I would like to take the opportunity to thank our many volunteers for their contributions for helping to make this another successful year for Judo Alberta. The 2016-2017 Open Championships was a great example of our province coming together to show others it's possible to have all clubs working together. I look forward to working with everyone again on the 2017-2018 Open Championships.

As always, I look forward to learning more about judo and helping wherever I can.

Thank you,

Denise Morgan,
VP of Finance, Judo Alberta

Treasurer Report

Kelly Thornton

As of Sept 30, Michelle Isfeld has resigned as the Judo Alberta bookkeeper. We have signed a contract with Pam Aseltine to be our new bookkeeper.

Judo Alberta has taken this opportunity to review the procedures and software regarding the bookkeeping process. We will be switching our accounting software program to Quickbooks online. This will allow us to streamline the data entry portion of the work load as well as giving up to date access to our books to the president of the association.

There are many other improvements that we will be implementing internally as well. There will be a few weeks' delay in getting up to date on the books. Please be patient if you have submitted an expense claim form. Our average target turnaround for claims is two weeks. Please note that due to work schedules and mail delivery, this two-week period could be a bit longer.

IMPORTANT:

To properly process your claim, please ensure you use the JA expense claim form, fill it in completely and have the chair of the committee sign and code it. As Pam is new to our system, if this information is not all on the form, there will be a delay in getting it processed.

<http://www.judoalberta.com/wp-content/uploads/2013/04/athlete-expense-form.pdf>

<http://www.judoalberta.com/wp-content/uploads/2013/04/Expense-Claim-Form-2015.pdf>

If you are emailing in your claim, please continue to use ap@judoalberta.com

Kelly Thornton
Treasurer, Judo Alberta

**Alberta Kodokan Black Belt
Association (BUDGET)**

Fiscal Year September 1 to August 31

	<u>2016/17</u> <u>Budget</u>	<u>2017/18</u> <u>Budget</u>
<u>INCOME STATEMENT</u>		
REVENUE		
4100 Membership/Registration	\$ 150,000.00	\$ 161,000.00
4110 Promotions-mudansha	\$ 2,000.00	\$ 3,000.00
4120 Tournament Sanctions	\$ 200.00	\$ 225.00
4150 A.S.R.P.W. Foundation	\$ 52,672.00	\$ 52,672.00
4151 Foundation - AWG Grant	\$ -	\$ 5,880.00
4152 Foundation - CWG Grant	\$ 16,000.00	\$ 24,200.00
4153 Foundation - HP Coach Grant	\$ 30,000.00	\$ 30,000.00
4154 Foundation - WCSG Grant		\$ -
AB Sport Connection-		
4157 Coaches/Officials	\$ 2,400.00	\$ 2,500.00
4166 JC- RTC coach grant	\$ 12,000.00	\$ 12,000.00
4167 LJC-RTC coach grant	\$ 12,000.00	\$ 12,000.00
4170 Sport Outreach Training Scholarship		
4175 Tournament surcharge	\$ 3,500.00	\$ 3,500.00
4200 Interest and Bank Credits		
4210 Gain (loss) on year's Investments		
4220 Gst Rebates		
4230 Other Rebates		
4300 Casino	\$ 37,500.00	\$ 50,000.00
4350 Committee Revenue		
4520 Grading Fees- yudansha	\$ 7,000.00	\$ 7,000.00
4351 JC referee		
4352 Women's camp registrations/grants	\$ 5,500.00	\$ 3,500.00
4353 NCCP registrations	\$ 6,000.00	\$ 4,650.00
4354 Kata registrations	\$ 400.00	\$ 500.00
4355 Quebec Open-athletes	\$ 33,000.00	\$ 40,000.00
4360 Sask Open-athletes		
4365 Pacific Int. -athletes		
4370 Ontario Open-athletes	\$ 7,000.00	\$ 10,000.00
4371 Jr. US Open-athletes		
4372 Elite 8	\$ 11,000.00	\$ 11,000.00

4373	Canada Winter Games			
4375	Nationals-athletes	\$	53,000.00	\$ 52,000.00
4376	Nationals-Kata	\$	2,000.00	
4377	National Training Camp Winter-athletes			
4378	Winter/Inter Training camp fees-athletes	\$	4,200.00	\$ 12,000.00
4379	LTAD			
4390	Coaches Retreat/Development			
4500	Judo Canada			
4560	ALBERTA WINTER GAMES			\$ 8,400.00
4570	Merchandise sales	\$	2,500.00	\$ 8,000.00
	Discrepancy			
	TOTAL REVENUE		449,872.00	514,027.00

EXPENSE

EXECUTIVE COMMITTEE

5005	EX-01 Executive Director Salary	\$	32,000.00	\$ 33,000.00
5006	Executive Director - Benefit Plan	\$	2,540.00	\$ -
	Vehicle repayment	\$	-	\$ -
	RTC Provincial Coach Salary	\$	24,000.00	\$ 24,000.00
5010	EX-02 Provincial Coach Salary	\$	57,000.00	\$ 58,000.00
	Asst Prov Coach	\$	10,000.00	\$ 10,000.00
	Asst Prov Coach contributions	\$	500.00	\$ 500.00
5011	HP Employer Contributions govt	\$	5,000.00	\$ 4,000.00
	HP Coach Vehicle			
5012	insurance/maintenance	\$	2,500.00	\$ 3,500.00
	HP- benefit plan	\$	6,000.00	\$ 6,200.00
	EX-03 Assistant Provincial Coaches			
5015	Honorarium	\$	2,000.00	\$ 1,250.00
5019	EX-04 Member Insurance	\$	5,620.00	\$ 6,600.00
5021	Telecommunications	\$	3,500.00	\$ 3,000.00
5022	Postage	\$	400.00	\$ 400.00
5023	Photocopies/Printing	\$	300.00	\$ 300.00
5024	Executive committee travel	\$	1,000.00	\$ 1,000.00
5025	Office Supplies	\$	1,000.00	\$ 1,000.00
5026	Courier/Freight	\$	300.00	\$ 300.00
5027	Legal Fees			\$ -
5028	Honorariums	\$	3,000.00	\$ 3,000.00
5029	Miscellaneous	\$	3,000.00	\$ 3,000.00
5031	Accounting-Payroll Mgmt	\$	4,500.00	\$ 4,500.00

5035	EX-06 B of D Meetings	\$	5,000.00	\$	5,000.00
	EX-07 Volunteer Recognition				
5040	AGM/awards	\$	1,500.00	\$	1,500.00
5045	EX-08 Newsletter-electronic	\$	420.00	\$	500.00
	EX-09 Executive Committee Meetings				
5050	facility	\$	200.00	\$	200.00
	JC AGM	\$	4,800.00	\$	2,000.00
5055	EX-10 Annual General Meeting	\$	1,250.00	\$	1,250.00
5065	EX-12 Computers	\$	2,000.00	\$	1,000.00
5070	EX-13 Host Jr/Sr Nationals	\$	2,000.00	\$	7,000.00
5080	EX-15 Administrative Training	\$	300.00	\$	-
5085	EX-16 Pre Judo Program	\$	500.00	\$	500.00
5095	EX-18 Publicity	\$	1,000.00	\$	1,000.00
5120	EX-23 Marketing Strategic Plan			\$	-
5130	EX-25 ED-Employer Contributions GOVT	\$	2,000.00	\$	2,000.00
5140	EX-33 Bank Charges/NSF	\$	250.00	\$	250.00
5142	JC Membership fees	\$	34,000.00	\$	40,000.00
5145	EX-34 Casino Expense	\$	-	\$	1,000.00
5150	EX-35 Merchandise/Fundraising Costs	\$	2,000.00	\$	7,000.00
	Seminars			\$	-
	Trailer Storage/maintenance			\$	3,000.00
TOTAL EXECUTIVE COMMITTEE			<u>221,380.00</u>		<u>236,750.00</u>

REFEREE COMMITTEE

5205	Referee Meetings				
5210	Referee Appreciation	\$	2,000.00	\$	5,000.00
5215	Provincial Evaluation				
5220	National Referee Grading's	\$	2,500.00	\$	2,500.00
5225	Intro Clinics	\$	100.00	\$	100.00
5230	Jr/Sr Nationals Travel	\$	4,000.00	\$	4,000.00
5240	West Referee Seminar	\$	7,400.00	\$	5,000.00
5245	Sr. Referee Exposure	\$	2,000.00	\$	2,000.00
5255	Natl. Referee Seminar				
5260	RE-09 Referee Recruitment				
5265	IJF Development	\$	2,000.00	\$	2,000.00
	Provincial Referee				
5270	Development/evaluation	\$	500.00	\$	500.00
5275	RE-12 Referee Travel in Alberta				
5280	Administration	\$	100.00	\$	100.00
5290	Referee - Team Alberta	\$	3,000.00	\$	3,000.00
5295	AWG referee dev.			\$	2,500.00
TOTAL REFEREE COMMITTEE		\$	<u>23,600.00</u>	\$	<u>26,700.00</u>

COACHING COMMITTEE

5301	CC-01 Jr.Nationals	\$	60,000.00	\$	60,000.00
5306	CC-01 Sr. Nationals				
5315	CC-02 Committee Meetings				
5316	Provincial Coaches' Travel/Exp	\$	8,000.00	\$	10,100.00
5317	HP Coach Travel Expense	\$	14,000.00	\$	14,000.00
5314	Sport Psy and Nutrition			\$	-
5318	Asst Coach Travel expense	\$	8,000.00	\$	7,400.00
5319	Quebec Open	\$	33,000.00	\$	40,000.00
5320	Sask Open			\$	-
5321	Pacific Int.			\$	-
5322	Ontario Open	\$	7,000.00	\$	10,000.00
5323	National training Camp Winter			\$	-
5324	Elite 8 Nationals	\$	20,000.00	\$	20,000.00
5325	Jr. Training Camps	\$	1,500.00	\$	1,500.00
5330	Team Testing	\$	500.00	\$	500.00
5338	US Jr. Olympics				
5340	JA Athlete Funding	\$	13,000.00	\$	15,000.00
5341	Tom Greenway Scholarship fund	\$	800.00	\$	800.00
5355	CWG Training	\$	33,020.00	\$	45,900.00
5365	Drug Program			\$	-
5372	Provincial Winter Camp	\$	1,000.00	\$	1,000.00
5375	WCSG Training Camps			\$	-
5373	Interprovincial training camp	\$	1,000.00	\$	1,000.00
5371	fall Interprovincial training camp	\$	1,200.00	\$	1,200.00
5374	Coaching Development	\$	2,000.00	\$	1,500.00
5380	CC-15 Coaching Administration	\$	100.00	\$	100.00
	TOTAL COACHING COMMITTEE		<u>204,120.00</u>		<u>230,000.00</u>

TECHNICAL COMMITTEE

5410	TC-03 Video Library				
5425	TC-05 Provincial Medals	\$	2,000.00	\$	2,000.00
5440	TC-10 Technical Administration	\$	400.00	\$	400.00
	Annual awards keepers	\$	1,000.00	\$	1,000.00
	Provincial Awards Keepers			\$	240.00
	TOTAL TECHNICAL COMMITTEE	\$	<u>3,400.00</u>	\$	<u>3,640.00</u>

NCCP COMMITTEE

	NC-01 NCCP DA/DI Technical Course			
5455	Fees	\$	500.00	\$ 3,280.00
5467	Learning Facilitator Development	\$	900.00	
5470	NC-05 NCCP Administration	\$	1,600.00	
5475	NC-06 Travel	\$	1,800.00	\$ 1,200.00
	Instructor Honorariums	\$	1,200.00	\$ 1,200.00
	TOTAL NCCP COMMITTEE		<u>6,000.00</u>	<u>5,680.00</u>

GRADING/KATA COMMITTEE

5505	GR-01 NGB Syllabus Meeting	\$	1,000.00	\$ 1,000.00
5510	GR-02 Dan Grading's- travel	\$	3,000.00	\$ 3,000.00
5515	GR-03 National Grading's			
5520	GR-04 Grading Clinics			
5525	GR-05 NGB Syllabus Distribution			
5530	GR-06 Grading Administration	\$	200.00	\$ 200.00
5535	GR-07 National Kata Competition	\$	4,000.00	\$ 4,000.00
5536	JC Yudansha fees	\$	6,000.00	\$ 6,000.00
5537	GR-08 Kata Clinics and Certification	\$	1,500.00	\$ 1,500.00
	TOTAL GRADING COMMITTEE		<u>\$ 15,700.00</u>	<u>\$ 15,700.00</u>

REGIONAL COUNCIL

5580	RG-04 Administration	\$	-	\$ 100.00
5585	AWG registrations	\$	-	\$ 7,200.00
	RG-06 Alberta Winter Games			
5590	programs	\$	-	\$ 4,980.00
	TOTAL REGIONAL COUNCIL		<u>\$ -</u>	<u>\$ 12,280.00</u>

WOMAN'S COMMITTEE

5605	WO-01 Women's Committee Admin	\$	500.00	\$ -
5607	Go Girl Program			
5609	WO-06 Female Seminars			
5610	WO-02 Harassment Program			
5615	WO-03 Female Training Camp	\$	6,000.00	\$ 6,000.00
	TOTAL WOMEN'S COMMITTEE		<u>\$ 6,500.00</u>	<u>\$ 6,000.00</u>

LTAD COMMITTEE

5700	LTAD Admin	\$	100.00	\$ 100.00
5710	Promotion LTAD	\$	1,750.00	\$ 1,750.00
	TOTAL LTAD COMMITTEE		<u>\$ 1,850.00</u>	<u>\$ 1,850.00</u>

AWARDS COMMITTEE

5800	AWARDS COMMITTEE Admin	\$	100.00	\$	100.00
5810	Nominations	\$	100.00	\$	100.00
	TOTAL AWARDS COMMITTEE	\$	200.00	\$	200.00
	TOTAL EXPENSE	\$	482,750.00	\$	538,800.00
	CONSOLIDATED NET INCOME				
	Before Contribution to Future Fund	-	32,878.00	-	24,773.00
	Less: Contribution to Future Fund				
	Net Income / (Loss) - General Operations	-\$	32,878.00	-\$	24,773.00

ALBERTA KODOKAN BLACK BELT ASSOCIATION

FINANCIAL STATEMENTS

AUGUST 31, 2017

**Alberta Kodokan Black Belt Association
Statement of Revenue and Expenditures
For the Year Ended August 31, 2017
See Schedule 1**

	2017	2016	2015
REVENUE			
Membership / Registration	\$ 154,496.00	\$ 146,228.00	\$ 124,652.50
Promotions	\$ 3,425.00	\$ 4,258.00	\$ 2,177.00
Tournament Sanctions	\$ 225.00	\$ 235.00	\$ 185.00
Alberta Sport Connection (Schedule 5)	\$ 102,072.00	\$ 90,672.00	\$ 91,472.00
Participation Fee	\$ 4,357.00	\$ 5,376.00	\$ 3,432.00
Casino	\$ 37,598.92	\$ 42,714.12	\$ 40,452.15
Interest and Bank Credits	\$ -	\$ 12,353.84	
Fundraising	\$ 10,023.18	\$ 20,346.30	\$ 37,850.00
Committee Revenue	\$ 196,312.83	\$ 107,441.48	\$ 162,845.75
Grading Fees	\$ 9,745.00	\$ 10,310.00	\$ 6,160.00
Alberta Winter Games		\$ 5,520.00	0
Other Revenue	\$ 24,336.43	\$ 24,000.00	\$ 34,720.45
TOTAL REVENUE	\$ 542,591.36	\$ 469,454.74	\$ 503,946.85
EXPENDITURES			
Executive Committee	\$ 243,463.05	\$ 223,648.76	\$ 198,624.40
Referee Committee	\$ 25,235.28	\$ 14,614.95	\$ 22,748.70
Coaching Committee	\$ 274,961.62	\$ 145,942.93	\$ 224,809.89
Technical Committee	\$ 1,948.58	\$ 1,951.27	\$ 2,220.75
NCCP Committee	\$ 1,957.69	\$ 6,773.01	\$ 1,401.77
Grading Committee	\$ 14,523.45	\$ 13,656.60	\$ 8,023.12
Regional Council Committee	\$ -	\$ 6,904.80	\$ -
Women's Committee	\$ 5,518.62	\$ 4,910.02	\$ 3,932.66
LTAD Committee	\$ -	\$ -	\$ 1,125.00
Awards Committee	\$ -	\$ -	
TOTAL EXPENDITURES	\$ 567,608.29	\$ 418,402.34	\$ 462,886.29
EXCESS OF REVENUE	<u>\$ (25,016.93)</u>	<u>\$ 51,052.40</u>	<u>\$ 41,060.56</u>

Alberta Kodokan Black Belt Association

Balance Sheet

As at August 31, 2017

	2017	2016	2015
ASSETS			
CURRENT ASSETS			
General Chequing	190,333	228,051	196,553
General Investment (Note 3)	104,728	104,728	86,755
Consolidated Gaming Account	58,102	90,912	41,389
Accounts Receivable (Note 4)	24,624	4,645	5,746
Inventory (Note 5)	-	7,777	43,001
Vehicle After Depreciation (Note 7)	4,368	6,241	8,915
Trailer Storage security deposit	137		
Un-deposited Funds	-		-
Equipment	103,000	103,000	
Equipment A/D	(32,280)	(14,600)	
Total Current Assets	453,011	530,753	382,359
RESTRICTED FUNDS (Note 2)			
FUTURE FUND TOTAL	100,000	100,000	100,000
TOTAL ASSETS	553,011	630,753	482,359
LIABILITIES AND MEMBERS' EQUITY			
CURRENT LIABILITIES			
General Investment Replenish (Note 3)		-	
Accounts Payable	2,651	-	(3)
Credit Card Suspense	16,026	11,032	4,117
GST Payable	(51)		(48)
Deferred Revenue (Note 9)	70,425	112,598	66,788
TOTAL LIABILITIES	89,051	123,630	70,854
MEMBERS' EQUITY			
<u>General Operations:</u>			
Members' Equity	418,257	356,533	270,445
Net Income / (Loss)	(25,017)	51,051	41,061
Donated Assets	70,720	88,400	
Investment Gain	-	11,973	
TOTAL EQUITY	463,960	507,957	411,506
TOTAL LIABILITIES AND EQUITY	553,011	631,587	482,359

	2017	2016	2015	
ASSETS				
CURRENT ASSETS				
General Chequing	190,333	228,051	196,553	
General Investment (Note 3)	104,728	104,728	86,755	
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	TOTAL LIABILITIES AND EQUITY	553,011	631,587	482,359	

Alberta Kodokan Black Belt Association Notes To The Financial Statements

Fiscal Year September 1, 2016 to August 31, 2017

Dated September 20, 2017

1. Nature of Operations

The Alberta Kodokan Black Belt Association is a non-profit organization incorporated under the Societies Act of Alberta. Operations are governed by an elected board.

2. Future Fund

The Future Fund is a restricted fund that is used to generate interest income that, with proper authorization, may be withdrawn or reinvested in the Fund. The purpose of the Fund is to assist Judo Alberta in achieving financial self-sufficiency. See Schedule 2.

3. General Investments

Book value as of Aug 31 2016 was \$209022.91. This includes \$100 000 from the Future Fund. If the value of the investments drops below \$100 000, the executive will use general revenue to top up the investment to the above amount. Currently, interest from this account gets deposited back into the investment.

4. Accounts Receivable

Accounts Receivable consists of amounts owing from clubs for athlete expenses for various out of province tournaments. See Schedule 4 for details.

5. Inventory

Past inventory was made up of tracksuits and equipment Judo Alberta owns. The inventory and equipment has now been divided to show it separately. All current inventory was written off.

6. Equipment

This includes equipment from JudoShiai, Referee CARE, PanAms, and 2016,2017 Nationals. It is depreciated at 10% the first year and then 20% thereafter.

7. Vehicle and Depreciation

The original cost of the vehicle has been depreciated at a 30% annual declining balance, pro rated for the number of months of ownership during the current fiscal year.

8. Tom Greenway Fund

The Tom Greenway Fund is now encompassed in the Judo Alberta yearly Coaching Committee budget. The Fund provides annual awards(2x\$400) to the highest point total U20 athletes. It is presented at the Florence Senda Junior Tournament. The separate back account associated with this fund is now closed.

9. Deferred Revenue

Deferred Revenue is comprised of monies received from the Alberta Sport Connection (\$26336, \$2490, \$6599), Casino (\$35000), and any other income (\$24) as required. The yearly Ab Sport grant money is distributed in May and the following March. Casino money usually comes every two years.

**Alberta Kodokan Black Belt Association
Revenue and Expenditure Details
For the Year Ended August 31 2017**

Dated September 20, 2017

Schedule 1

	2017	2017	2016
	Actual	Budget	Actual
REVENUE			
REVENUE			
Membership/Registration	\$ 154,496	\$ 150,000	\$ 146,228
Promotions	\$ 3,425	\$ 2,000	\$ 4,258
Tournament Sanctions	\$ 225	\$ 200	\$ 235
Ab Sport Connection-Operating Grant	\$ 52,672	\$ 52,672	\$ 52,672
Ab Sport Connection-AWG Grant	\$ -	\$ -	\$ 3,500
Ab Sport Connection-CWG Grant	\$ 17,000	\$ 16,000	\$ -
Ab Sport Connection-HP Coach Grant	\$ 30,000	\$ 30,000	\$ 30,000
Ab Sport Connection -WCSG Grant	\$ -	\$ -	\$ 1,000
Ab Sport Connection- Nationals Grant	\$ -	\$ -	\$ 3,500
Ab Sport Connection-Coaches/Officials Grant	\$ 2,400	\$ 2,400	\$ -
JC-RTC Coach Grant	\$ 12,000	\$ 12,000	\$ 12,000
LJC-RTC Coach Grant	\$ 12,000	\$ 12,000	\$ 12,000
Participation fee	\$ 4,357	\$ 3,500	\$ 5,376
Interest and Bank Credits	\$ -	\$ -	\$ -
Gain(loss) on year's investments	\$ -	\$ -	\$ 11,973
Gst Rebates	\$ -	\$ -	\$ -
Other Rebates	\$ 336	\$ -	\$ 381
Casino	\$ 37,599	\$ 37,500	\$ 42,714
Committee Revenue	\$ 204	\$ -	\$ -
JC Referee	\$ 600	\$ -	\$ -
Women's Camp Registration	\$ 3,665	\$ 5,500	\$ 4,855
NCCP Registrations	\$ 2,000	\$ 6,000	\$ 6,500
Kata Registrations	\$ 500	\$ 400	\$ 205
Quebec Open	\$ 58,206	\$ 33,000	\$ 27,166
Saskatchewan Open	\$ -	\$ -	\$ -

Pacific International	\$ -	\$ -	\$ -
Ontario Open	\$ 435	\$ 7,000	\$ 14,917
US Open (FT Lauderdale)	\$ -	\$ -	\$ -
Elite 8	\$ 13,247	\$ 11,000	\$ 4,816
Canada Winter Games	\$ 66,873		
Nationals	\$ 48,183	\$ 53,000	\$ 37,432
National Training Camp	\$ 2,400	\$ -	\$ -
Nationals Kata		\$ 2,000	
Training Camp fees	\$ -	\$ 4,200	\$ 10,830
LTAD	\$ -	\$ -	\$ -
US Jr Olympics	\$ -	\$ -	\$ 400
Coaches Retreat/Development	\$ -	\$ -	\$ 320
Judo Canada			
Grading Fees	\$ 9,745	\$ 7,000	\$ 10,310
ALBERTA WINTER GAMES	\$ -	\$ -	\$ 5,520
Fundraising	\$ 10,023	\$ 2,500	\$ 20,346
Discrepancy			
TOTAL REVENUE	\$ 542,591	\$ 449,872	\$ 469,455

EXPENSE

EXECUTIVE COMMITTEE

EX-01 Executive Director Salary	\$ 33,000	\$ 32,000	\$ 30,000
Executive Director - Benefit Plan	\$ 2,430	\$ 2,540	\$ 2,600
HP-Benefit Plan	\$ 6,161	\$ 6,000	\$ 3,197
Vehicle Repayment	\$ -	\$ -	\$ -
Vehicle Accumulated Depreciation	\$ 1,872	\$ -	\$ 2,675
EX-02 Provincial Coach Salary	\$ 81,000	\$ 57,500	\$ 80,000
HP Employer Contributions	\$ 3,748	\$ 5,000	\$ 5,826
HP coach vehicle	\$ 4,538	\$ 2,500	\$ 3,254
RTC-Provincial Coach Salary	\$ -	\$ 24,000	\$ -
EX-03 Provincial Coach Honorarium	\$ 1,250	\$ 2,000	\$ 1,750
Assistant HP Provincial Coach Salary	\$ 4,126		
Assistant HP Provincial Coach Employer Contributions	\$ 270		
EX-04 Member Insurance	\$ 6,662	\$ 5,620	\$ 3,700
Telecommunications	\$ 4,829	\$ 3,500	\$ 4,038
Postage	\$ 1,184	\$ 400	\$ 550
Photocopies/Printing	\$ 590	\$ 300	\$ 353
Executive Committee Travel	\$ 718	\$ 1,000	\$ 5
Office Supplies	\$ 1,246	\$ 1,000	\$ 1,990
Courier/Freight	\$ 242	\$ 300	\$ 288
Honorariums	\$ 3,000	\$ 3,000	\$ 2,500
Miscellaneous	\$ 2,646	\$ 3,000	\$ 4,144
Accounting - Payroll Mgt	\$ 4,616	\$ 4,500	\$ 4,528
EX-06 BOD Meetings	\$ 5,156	\$ 5,000	\$ 7,390
Volunteer Rec AGM/awards	\$ 2,483	\$ 1,500	\$ 1,722

Newsletter - Electronic	\$ 458	\$ 420	\$ 473
Exec Committee Mtg Facility	\$ 516	\$ 200	\$ 60
JC AGM	\$ 4,420	\$ 4,800	\$ -
Annual General Meeting	\$ 1,165	\$ 1,250	\$ 2,164
Computers	\$ 2,690	\$ 2,000	\$ 1,130
Hosting Nationals	\$ 6,584	\$ 2,000	\$ 10,114
Administrative Training	\$ -	\$ 300	\$ -
Pre Judo Program	\$ 924	\$ 500	\$ 556
Publicity	\$ -	\$ 1,000	\$ 479
EX-23 Marketing Strategic Plan	\$ -	\$ -	\$ -
EX-25 ED - Employer Contributions	\$ 2,254	\$ 2,000	\$ 2,101
EX-33 Bank Charges/NSF	\$ 661	\$ 250	\$ 626
JC Membership Fees	\$ 30,663	\$ 34,000	\$ 33,692
Casino Expense	\$ -	\$ -	\$ 2,368
Merchandise/Fundraising Costs	\$ 16,451	\$ 2,000	\$ 8,930
Seminars	\$ 291	\$ -	\$ 446
EX-37 Extravaganza			
EX-38 Olympian Sponsorship Program			
EX-39 Contingency Fund			
Trailer Storage/Maintenance	\$ 4,618		
TOTAL EXECUTIVE COMMITTEE	\$ 243,463	\$ 211,380	\$ 223,649
REFEREE COMMITTEE			
Referee Meetings	\$ -	\$ -	\$ 751
Referee Appreciation	\$ 2,187	\$ 2,000	\$ 1,457
National Referee Grading's	\$ 2,513	\$ 2,500	\$ -
Intro Clinics	\$ -	\$ 100	\$ 100
Jr/Sr Nationals Travel	\$ 3,705	\$ 4,000	\$ 3,206
West Referee Seminar	\$ 5,103	\$ 7,400	\$ 2,406
Sr. Referee Exposure	\$ 1,654	\$ 2,000	\$ 761
IJF Development	\$ 5,950	\$ 2,000	\$ 1,431
Prov Referee Development/evaluation	\$ -	\$ 500	\$ 768
Administration	\$ -	\$ 100	\$ 114
Referee - Team Alberta	\$ 4,123	\$ 3,000	\$ 3,189
AWG referee dev.	\$ -	\$ -	\$ 432
TOTAL REFEREE COMMITTEE	\$ 25,235	\$ 23,600	\$ 14,615
COACHING COMMITTEE			
TOTAL Nationals	\$ 49,606	\$ 60,000	\$ 37,095
Assistant HP Coach Travel expenses			
Provincial Coaches' Travel/Exp	\$ 12,668	\$ 16,000	\$ 12,071
HP Coach Travel Expenses	\$ 14,709	\$ 14,000	\$ 10,500
Sport Pys. and Nutrition	\$ -	\$ -	
Quebec Open	\$ 52,336	\$ 33,000	\$ 35,623

Saskatchewan Open	\$ 300	\$ -	\$ -
Pacific International	\$ -	\$ -	\$ 21
Ontario Open	\$ 8,041	\$ 7,000	\$ 6,703
National Training Camp - Winter	\$ -	\$ -	\$ -
Elite 8 Nationals	\$ 24,565	\$ 20,000	\$ 14,663
CC-03 Jr. Training Camps	\$ 500	\$ 1,500	\$ 374
CC-04 Team Testing	\$ -	\$ 500	\$ 350
CC-05 Sr. Training Camps	\$ -	\$ -	\$ -
US JR Olympics	\$ -	\$ -	\$ -
CC-06 JA Athlete Funding	\$ 8,700	\$ 13,000	\$ 17,144
Tom Greenway Scholarship fund	\$ 800	\$ 800	\$ 1,000
CC-10 CWG Training	\$ 87,266	\$ 33,020	\$ -
Fall Interprovincial Camp		\$ 1,200	
Provincial Winter Camp	\$ 3,746	\$ 1,000	\$ 1,185
Interprovincial Training Camps	\$ 11,082	\$ 1,000	\$ 7,899
Coaching Development	\$ 642	\$ 2,000	\$ 1,148
CC-14 WCSG Training Camps	\$ -	\$ -	\$ 167
CC-15 Coaching Administration	\$ -	\$ 100	\$ -
TOTAL COACHING COMMITTEE	\$ 274,962	\$ 204,120	\$ 145,943
TECHNICAL COMMITTEE			
TC-05 Provincial Medals	\$ 1,897	\$ 2,000	\$ 1,951
TC-06 Kata Demos @ Tournaments			
TC-10 Technical Administration		\$ 400	
Annual Awards Keeper trophy	\$ 51	\$ 1,000	
TOTAL TECHNICAL COMMITTEE	\$ 1,949	\$ 3,400	\$ 1,951
NCCP COMMITTEE			
NC-01 NCCP DA/DI Technical Course	\$ 1,721	\$ 500	\$ 5,878
NC-02 Committee Meetings	\$ -	\$ -	\$ -
NC-03 NCCP III Technical Course	\$ -	\$ -	\$ -
NC-04 Master Course Con. Seminar	\$ -	\$ -	\$ -
Learning Facilitator Development	\$ -	\$ 900	\$ -
NC-05 NCCP Administration	\$ -	\$ 1,600	\$ 225
NC-06 Travel	\$ 237	\$ 1,800	\$ 669
NCCP Instructor Honorariums	\$ -	\$ 1,200	\$ 669
TOTAL NCCP COMMITTEE	\$ 1,958	\$ 6,000	\$ 7,442
GRADING COMMITTEE			
GR-01 NGB Syllabus Meeting	\$ -	\$ 1,000	\$ -
GR-02 Dan Grading's - Travel	\$ 2,002	\$ 3,000	\$ 1,957
GR-03 National Grading's	\$ 680	\$ -	\$ -
GR-04 Grading Clinics	\$ -	\$ -	\$ -
GR-05 NGB Syllabus Distribution	\$ -	\$ -	\$ -

GR-06 Grading Administration	\$	6	\$	200	\$	-
GR-07 National Kata Competition	\$	3,955	\$	4,000	\$	1,900
JC Yudansha Fees	\$	7,455	\$	6,000	\$	9,165
GR-08 Kata Clinics/Certification	\$	425	\$	1,500	\$	635
GR-09 Produce Kata Video						
GR-10 Kata Demo's @ Tournaments						
TOTAL GRADING COMMITTEE	\$	14,523	\$	15,700	\$	13,657
 REGIONAL COUNCIL						
RG-04 Administration			\$	-		
AWG Registrations	\$	-	\$	-	\$	4,320
RG-06 AWG Programs	\$	-	\$	-	\$	2,585
TOTAL REGIONAL COUNCIL	\$	-	\$	-	\$	6,905
 WOMAN'S COMMITTEE						
WO-01 Women's Committee Admin			\$	500		
Go Girl Program						
WO-02 Harassment Program			\$	-		
WO-03 Female Training Camp	\$	5,519	\$	6,000	\$	4,910
WO-04 Ladies Self-Defence	\$	-	\$	-	\$	-
TOTAL WOMEN'S COMMITTEE	\$	5,519	\$	6,500	\$	4,910
 Long Term Athlete Development						
LTAD Administration	\$	-	\$	100	\$	-
Promotion LTAD	\$	-	\$	1,750	\$	-
LTAD Total	\$	-	\$	1,850	\$	-
 AWARDS COMMITTEE						
Awards Committee - Administration	\$	-	\$	100	\$	-
Nominations	\$	-	\$	100	\$	-
TOTAL AWARDS COMMITTEE	\$	-	\$	200	\$	-
 TOTAL EXPENSE	 \$	 567,608	 \$	 472,750	 \$	 418,403
 Total Revenue	 \$	 542,591	 \$	 449,872	 \$	 469,455
Total Expense	\$	567,608	\$	472,750	\$	419,072
NET	\$	(25,017)	\$	(3,587)	\$	51,051

**Alberta Kodokan Black Belt
Association
Future Fund Details
For the year Ended August 31 2017**

Dated September
30, 2017

Schedule 2

Opening Members' Equity - September 1, 2016	\$ 100,000
Plus:	
Interest Earnings	-
Sub-total	<u>-</u>
Closing Members' Equity - August 31, 2017	<u>\$ 100,000</u>

**Alberta Kodokan Black Belt
Association
Tom Greenway Fund Details
For the Year Ended August 31 2017**

Dated Sept 30,
2017

Schedule 3

Opening Balance - September 1, 2016		\$	-
Plus:			
Judo Alberta top up			-
	Sub-total		-
Less:			
Awards Issued			-
Expenses			-
Bank Service Charges			-
Closing Balance - August 31, 2017		\$	-

**Alberta Kodokan Black Belt Association
Accounts Receivable Details
For the Year Ended August 31 2017**

Dated September 30, 2017

Schedule 4

Name	Total	Current	31 to 60	61 to 90	91+
CALGARY JUDO SOCIETY	1,924.24	1,924.24	0.00	0.00	0.00
Grande Prairie Judo Club	802.12	190.12	0.00	612.00	0.00
Hayabusa Training Centre L	171.00	0.00	0.00	171.00	0.00
HIRO'S JUDO CLUB	10,986.95	3,779.22	0.00	5,565.89	1,641.84
JUDO CANADA	3,435.06	0.00	0.00	3,435.06	0.00
KODOKWAI JUDO CLUB	797.28	0.00	0.00	0.00	797.28
LETHBRIDGE JUDO CLUB	3,341.72	3,341.72	0.00	0.00	0.00
RYU SENSHI JUDO CLUB	236.00	0.00	0.00	236.00	0.00
TOKUGAWA JUDO CLUB	1,357.24	380.24	0.00	977.00	0.00
TOLIDE JUDO CLUB	1,154.12	1,154.12	0.00	0.00	0.00
Total outstanding:	24,205.73	10,769.66	0.00	10,996.95	2,439.12

**Alberta Kodokan Black Belt Association
Alberta Sport Connection**

Dated September 20, 2017

For the Year Ended August 31, 2017

Schedule 5

<u>Description of Funding</u>	<u>Funding Received</u>	<u>Expenditures</u>	<u>Unspent</u>
Association Development Grant**	\$ 52,672.00	\$ 52,672.00	\$ -
High Performance Coach	\$ 30,000.00	\$ 99,579.22	\$ (69,579.22)
Nationals Hosting Grant	\$ 3,500.00	\$ 3,500.00	\$ -
Western Canada Summer Games	\$ 1,000.00	\$ 1,000.00	\$ -
Canada Winter Games *	\$ 6,000.00	\$ -	\$ 6,000.00
Alberta Winter Games	\$ 3,500.00	\$ 3,500.00	\$ -
Total Funding	<u>\$ 96,672.00</u>	<u>\$ 160,251.22</u>	<u>\$ (63,579.22)</u>
Total Funding Final	<u>\$ 96,672.00</u>		
Total Funding Used 2015-2016	<u>\$ 90,672.00</u>		

*CWG Funding for year 2 was deffered to 2016-2017 fiscal year

** - Funding is applied to various operating expenses.

Registrar Report

Helen Bienert

Membership Years	Member Numbers
2007	1045
2008	1143
2009	1147
2010	1269
2011	1185
2012	1262
2013	1419
2014	1434
2015	1470
2016	1577
2017	1582

Membership Years	Females
2011	251
2012	289
2013	313
2014	357
2015	382
2016	401
2017	406

	2012	2013	2014	2015	2016	2017
NEW	530	646	559	567	665	642
RENEWAL	732	773	875	903	912	940

The 2017-2018 fees were adjusted by Judo Canada to \$25/member. Judo Alberta slightly altered their fees to keep the final outcome close to the same as the past year. Judo Canada added descriptors and clarification for programs like School and Introduction to Judo. Breakdown of fees for 2017-2018 are:

MEMBERSHIP	AGE	PROVINCIAL FEE	JUDO CANADA FEE	TOTAL
MUDANSHA				
U8	0-7	\$70	\$25	\$95
U10	8-9	\$70	\$25	\$95
U12	10-11	\$70	\$25	\$95
U14	12-13	\$80	\$25	\$105
U16	14-15	\$80	\$25	\$105

U18	16-17	\$90	\$25	\$115
U21	18-20	\$90	\$25	\$115
21 +	21 +	\$90	\$25	\$115
YUDANSHA				
U18	16-17	\$90	\$25	\$115
U21	18-20	\$90	\$25	\$115
21 +	21 +	\$90	\$25	\$115
OTHER TYPES				
Pre Judo	0-7	\$25	\$25	\$50
School		\$5	\$0	\$5
Introduction		\$10	\$5	\$15
JA Lifetime		\$0	\$25	\$25
JA Alumni		\$50	\$25	\$75
Club Fee		\$75	\$0	\$75

Working with Judo Alberta's membership and Executive is always new and exciting as well as has its challenging moments. I'm continually amazed at the number of people who step forward to help when needed. Judo Alberta is one big family who work and stick together no matter the task and always figure out a way to get it done. This ensures our organization runs as smooth as possible. It takes that dedication, commitment and endurance to make Judo Alberta what it is and continues to be.

As registrations are received, they are immediately submitted to JC for affiliation and generation of membership cards. Kindly ensure accuracy to those submissions because once submitted, they are not retractable. Judo Canada's turn around time for membership cards is roughly 5-7 business days. No new clubs joined our ranks this past season.

I continue to work on getting promotions justified within the database. Per Judo Alberta's Promotion Policy, promotions that are not up-to-date will need to be rectified before current ones are recognized and registered. It is up to each club registrar's responsibility to ensure that submitted promotions are up-to-date and to duly registered members.

Over the past 7 years as Registrar, I would like to think that I have been able to streamline some areas to make this part of our organization run smoother and with more transparency and understanding.

Lastly, as this is the final year of my term, I would like to thank the Executive for all the support throughout the years. And specifically, Kelly Thornton, who has been a sounding board for many items as they occurred over the years.

Judo Alberta Registrar

Helen Bienert

Secretary Report

Jennifer Parker

Thank you for entrusting me with the position of secretary of Judo Alberta. I enjoy working on behalf of judoka to ensure we are accomplishing our goals as a society to promote our sport and our judo values. It has been a pleasure working with our volunteer executive members as well as Nate MacLellan and the sensei's, parents and athletes in Alberta.

This year held special significance for me as we held our Judo Alberta planning meeting in Pincher Creek, home of my judo club, and had the opportunity to visit Waterton Lakes National Park together before the forest fires came too close and the park was closed.

I am looking forward to working with you all again.

Jennifer Parker,

Secretary - Judo Alberta

Regional Chair Report

Ben Guenther

In 2017 the zone chairs met at the provincial championships. At this time due to Trevor Hazell's new position as President of Judo Alberta the committee needed to nominate a new Zone Chair to sit on the executive committee. Ben Guenther was nominated as the new Zone Chair.

We are looking forward to 2018 to keep the Zone rep's busy. The Alberta Winter Games are here again and in December of 2017 we will be having fight offs in Lethbridge and Fort Saskatchewan followed by the AWG that are taking place in February 2018 in Fort McMurray.

With the new Zone chair in place there will a slow transition for the management of the AWG information from Trevor to Ben. Trevor will be the point person still this next year with Ben learning the process. We look forward to this and a great 2018 year to come.

Ben Guenther

Regional Chair, Judo Alberta

Female Representative Report

Tammy Thornton

This past year's All Female Training Camp and Sleepover was held in Spruce Grove at the largest dojo we've ever held this event. Rodrigo Resende graciously lent us his club for the weekend and I for that I thank him. We had close to one hundred females attend from all over Alberta and Saskatchewan. All the attendees received a custom Judo Alberta buff just like Survivor contestants as well as a Judo Alberta frisbee. Our special guest was Para Olympian Priscilla Gagne who represented Canada in Rio 2016.

This year's camp will be the weekend of March 17th & 18th in Pincher Creek, hosted by Jennifer Parker and the Barracuda Judo Club. We look forward to seeing all the familiar faces and a whole bunch of new ones.

Thank you to all the wonderful ladies who help me make this event so successful year after year. It is because of you that it continues to grow. We have created something to be proud of.

Tammy Thornton

Women's Committee Chair, Judo Alberta

Athlete's Representative Report

Kevin Tamikado

None submitted.

Executive Director Report

Nate MacLellan

On behalf of the Judo Alberta Office I would like to welcome you all to the 2017 Judo Alberta AGM! As always, this time of the year allows us to reflect and be proud of all the accomplishments achieved from a very successful season. Everything from national and international success on the podium to successfully hosting another National Championship in Calgary. I am approaching my fourth year working with Judo Alberta and I am continuing to learn and grow from all of the amazing volunteers that help drive this organization.

Judo Alberta is in its final year of the strategic plan that is used as a guideline to help the association grow and stay on track with targeted goals. At the Judo Alberta Planning Meeting the Board of Directors revised the goals and objectives of the association to create a Strategic Plan for 2018-2022. It is not only beneficial for organizational growth but it is also requirement from the Alberta Sport Connection(ASC). The updated strategic plan will be published on the Judo Alberta website in the new year.

A major component of my role at Judo Alberta is to maintain relations with the Alberta Sport Connection who manages the funding of all provincial sport organizations. I am required to report summaries of season activities, identify what goals and objectives are met, as well as apply to any grants and funding opportunities that become available. To date, we have an excellent relationship with the ASC. They are always pleased to see the implementation of new programs, hosting more national and international events, and providing opportunities for growth to the membership.

I would like to congratulate Ewan Beaton and the coaching committee on a very successful season. The level of organization and quality of program implementation has proven to be successful as Alberta was had an incredible result on the National podium. The Blue Wave has become a well-known presence and I look forward to another successful season in 2017/18!

There have been a few changes throughout the executive and at the Judo Alberta office. This year was the first year Trevor Hazell served as President. Trevor has been involved with the Judo Alberta Executive for many years so his ability to transition into the role is going well especially with the support of Mr. Kelly Thornton. I look forward to working with Trevor throughout his term.

At the Judo Alberta office, Pam Aseltine has taken over the role as bookkeeper since Michelle Isfeld resigned in October. Pam will be available at the office twice a month, so please keep in mind that there is a two-week processing time for any expense claims.

Additionally, I myself have had to alter my office hours from the Monday-Friday to evenings and weekends. If you ever need to contact me, please send an email to judo@judoalberta.com or call 780-427-8379 and I will respond to you as soon as possible.

I am always amazed by the efforts of the membership that dedicate their time into running clubs, organizing events, and providing support whenever it is needed from the association. On behalf of Judo Alberta, I would like to thank you all for everything that you do to help the sport of Judo continue to grow.

Submitted Respectfully,

Nate MacLellan, Executive Director
Judo Alberta

High Performance Coaching Report

Ewan Beaton

Judo Alberta had a good season with many athletes qualifying for international events and world championships. The next step for these young athletes and other Judo Alberta athletes is to gain experience and improve their judo skills but more importantly build confidence. Confidence will be built with training, competing, winning at the national and international level.

Cadet World Championships:

60kg Joel Demaere (1w/1L) 52kg Kiera Westlake (0W/1L) o70kg Annabelle Darlow (0W/1L)

Junior World Championships:

48kg Virginia Nemeth (0W/1L) 63kg Hana Kuno (1W/1L) o100kg Joe Andres (0W/1L)

Qualified athletes but did not attend: 60kg Joel Demaere; o78kg Annabel Darlow; o78kg Sarah Perks

Judo Alberta had good performances at the 2017 Elite National Championships and 2017 Open National Championships

Elite Nationals Championships

U18: 8 medals

Senior: 11 medals

Open Nationals

U16 16

U18 8

U21 8

SR 14

VT 5

It will be important to try to maintain and to build on these numbers. It is very important that Judo Alberta has a fresh crop of strong U16 athletes at every Open National Championships to feed the developmental and performance pathway. It is important that Judo Alberta has as many judo clubs as possible participating in competitions and developing competitive athletes.

Events Attended with Judo Alberta: October 23, 2016 to November 24, 2017

Event	Date	Location	Length
U of A Alberta Training	October 23, 2016	Fort Saskatchewan	1 day
Regional Training Calgary	October 28-29, 2016	Calgary	2 days
Eastern Tour	November 04-13, 2016	Montreal / Toronto	10 days
Event	Date	Location	Length
Japan	November 24- December 09, 2016	Japan	16 days
Event	Date	Location	Length
Winter Camp	December 16-18, 2016	Lethbridge	3 days
Elite Nationals	January 03-10, 2017	Montreal	8 days
Saskatchewan Open	January 20-22, 2017	Regina	3 days
Provincials	January 27-28, 2017	Fort Saskatchewan	2 days
Regional Training Camp	February 03-05, 2017	Edmonton / Calgary	3 days
Provincial Camp	February 24-25, 2017	Fort Saskatchewan	2 days
Pacific International	March 03-07, 2017	Vancouver	4 days
Edmonton International	March 10-12, 2017	Edmonton	3 days
Thuringia Cup	March 22-29, 2017	Germany	8 days
Rocky Mountain	April 01-02, 2017	Calgary	2 days
Canmore Camp	April 07-09, 2017	Canmore	3 days
Sportif Scotland	April 12-19, 2017	Scotland	8 days
Florence Senda Cup	April 22, 2017	Lethbridge	1 day
Provincial Camp	April 29-April 31, 2017	Lethbridge	3 days
Regional Camp	May 12-13, 2017	Edmonton	2 days
Open Nationals & Camp	May 24-31, 2017	Calgary	7 days
Coaching Courses	June 02-04, 2017	Calgary	3 days
Cadet Pan-Am Championships	June 27 to July 02, 2017	Mexico	6 days
Lethbridge Camp	July 03-08, 2017	Lethbridge	5 days
Junior US Open	July 19-24, 2017	Fort Lauderdale	5 days
National Camp	July 31/August 06, 2017	Montreal	6 days
Cadet World Championships	August 07-14, 2017	Chile	8 days
Judo Saskatchewan Camp	August 14-19, 2017	Saskatchewan	6 days
Regional Camp	September 15-16, 2017	Edmonton	1 day
Coach Retreat	September 16-17, 2017	Fort Saskatchewan	2 days
Inter Provincial Camp	Sept. 31-Oct. 02, 2017	Invermere	3 days
Regional Training	October 27-29, 2017	Edmonton / Calgary	3 days
Eastern Tour	November 03-12, 2017	Montreal / Toronto	10 days

Red Deer Competition	November 24-25 2017	Red Deer	2 days
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The Canada Winter Games program has been moving along with a good number of athletes accessing funding from the program and participating in international events. The goal for the 2016/2017 season was to give athletes the opportunity for them to gain experience at competitions and training camps. Twenty-Nine different athletes received funding from Judo Alberta.

Canada Winter Games Supported events:

2017 Pacific International, Vancouver, BC

2017 Sportif International, Scotland, GBR

2017 US Open, Florida, USA

2017 Quebec Open, Montreal, QC & 2017 Ontario Open, Toronto, ON

During the 2016 / 2017 season I tracked athletes match numbers and win/loss records. It is important to use these numbers to identify trends and information to build the program.

17 (2016/2017) the number of athletes who reached or had more matches recommended in the Judo Canada long term athlete developmental model (U16/U18 40 matches & U21/Sr 50 matches) **An increase of 7 athletes 17 (2016/2017) & 10 (2015/2016)**

32 (2016/2017) – the approximate/average number of matches athletes from Alberta did in a year

An increase of 7 matches per athlete 32 (2016/2017) & 25 (2015/2016)

92 Matches & 82 Matches – the highest number of matches for a female and male athlete in Alberta. Joel Demaere 92 matches & 85% winning percentage / Kiera Westlake 82 matches & 67% winning percentage

70 – the winning percentage of athlete during the year who medaled at nationals (70% or greater)

25 – the number of athletes that competed at nationals that had a losing match record during the season. **(2015/16 total 17 – this is an increase of 8 athletes coming into nationals with a losing record. We need to reduce this number and yet maintain the number of athletes competing at nationals)**

We can use these numbers to help develop our program and start to identify the gaps within our high performance athlete development. There are areas of improvement in the Judo Alberta program and also in the club high performance programs.

I would like to thank Kelly Thornton, Garry Yamashita, Trevor Hazell, Russ Gallant, Laurie Wiltshire and the Judo Alberta club coaches all of the athletes and families for all of the help

and direction. I would also like to thank the Judo Alberta community who has made this an enjoyable year.

Sincerely

Ewan Beaton
Judo Alberta High Performance Coach

Coaching Committee Report

Garry Yamashita

The Coaching Committee is responsible for setting the policies for the selection of the Provincial Team for Nationals as well as other National and International level events. This year modifications were made to the selection policies to simplify and clarify the expectations of all team candidates. Furthermore, the committee is responsible for the disbursement of the elite athlete funding based on the applications submitted by the athletes.

The Coaching Committee run the Provincial Team Training Camps and lead our Blue Wave program which supports team spirit in our provincial clubs and their members. Judo Alberta has grown in competitive strength and much of this has been due to the strong spirit of the Blue Wave program. The result of this initiative saw our best medal count of 51 medals at the 2017 National Judo Championships in Calgary. We also saw three of our judoka receive outstanding athlete awards at this year's Nationals. Joel Demaere and Annabelle Darlow were recognized as the top U18 male and female athletes while Kiera Westlake took the outstanding U16 female award.

The technical and tactical aspects of competitive judo continue to grow as a direct result of our Provincial training camps. Our athletes are becoming more competitive on the mats and next year we hope to grow into an even stronger team. The Coaching Committee continues to take a focussed approach to athlete development with goal setting sessions, mental preparation, and physical conditioning and testing. The Coaching Committee would like to recognize the continued efforts of all clubs who have supported our training and developmental program.

My personal thanks go to Ewan Beaton for being such a strong leader for our team and for his constant enthusiasm for the sport. Ewan is a key factor in the success of our team and for the increased development of our club coaches. His inclusive approach has made our team a province-wide effort.

As well, I would like to thank Laurie Wiltshire and Russ Gallant for their dedication to our team. Their technical expertise and persistent encouragement help shape our athletes into strong competitive judoka. They spend countless hours on the mats with the team members as well as in their home dojos developing the next crop of athletes.

The Coaching Committee would like to acknowledge the financial support of the Alberta Sport Connection and Judo Alberta. Our Provincial team programs can only grow when funding is available to provide the opportunities for our athletes to engage in high caliber events like Quebec Open, Ontario Open, Pacific International, and the Edmonton

International along with the National and Inter-Provincial training camps. Furthermore, funding from all sources provides Judo Alberta the opportunity to hire our High-Performance coaches and support the costs for our Provincial Coaches who volunteer their time towards the development of our team.

Thanks to all for a wonderful season!

Garry Yamashita
Judo Alberta Coaching Committee Chair

Grading Committee Report

Joe Meli

Committee Members

Joe Meli - Chairman
Garry Yamashita
Allan Sattin
Lorraine Methot
Gordon Okamura - Secretary
Brian Fujimoto

The successful candidates for this past season are as follows:

Calgary November 19, 2016 (9 promotions)

Keira Trotter - Shodan
Brette Poliakiwski - Shodan
Brandon Lieu - Shodan
Vasfi Aliyev - Nidan
Dawson Mandel - Nidan
Chris Bailey - Nidan
Gavin Parker - Nidan
Darren Elcock — Nidan
Paul Knoll - Ryokudan

Edmonton - June 3, 2017 (11 promotions)

Kelly Bernas - Shodan
Jason Woo - Shodan
Shawn Veenendaal - Shodan
David Wu - Shodan
Colemann Lennarson - Shodan
Donovan Hoggan - Shodan
Isa Dzhabrailov - Shodan
McKenzie Morgan - Shodan
Peter Chan — Shodan
Stevie Williams — Shodan
Joel Demaere — Shodan

Congratulations to all the successful candidates and continue success.

Thank you once again to all the members of the Grading Board and I look forward to another successful season.

Respectfully submitted,

Joe Meli – Grading Chair

Referee Committee Report

Tammy Thornton

This past year gave many international opportunities for some of our Alberta referees. Brian Fujimoto was asked to go to Baku Azerbaijan for the IJF Referee and Coaching Seminar. He was also chosen by the PJC (Pan American Judo Confederation) to referee in Lima Peru, Santiago Chile and Cuenca Ecuador. Jennifer Parker went to Fort Lauderdale. Steve Norris and Wesley Enns were selected by Judo Canada to go to Cancun Mexico for their confederate referee evaluation this past June. Very recently Ralph Van Werkhoven returned from Santiago Chile where he also went for evaluation for his confederate level. Judo Alberta also had two more successful evaluations. Erwan Goasdoue got his National C and Ray Teruya got his National A.

At last year's Edmonton International the committee hosted an IBSA clinic run by Dr. Greg Moore. It was great introduction to refereeing the visually impaired. We had referees from across Canada as well as some from Judo USA.

Judo Alberta needed to provide one referee for the Elite 8 tournament and Chris Magnusson was selected for that. He was also selected for the Nationals along with Steve Norris, Wesley Enns, Ralph Van Werkhoven and Tammy Thornton.

This years Nationals will be held once again in Calgary. If you aren't selected to go please volunteer your time because in conjunction with the event there will be the IBSA Pan American Championships. An event that has never been held in Alberta. It should be very exciting.

The Alberta Winter Games are happening this February in Fort McMurry. Five referees in total will be attending. Those selected will be contacted shortly.

Thank you to all the Judo Alberta referees for all your hard work this past season. I look forward to seeing you all soon.

Tammy Thornton
Referee Chair

Technical Committee Report

Last year one of the goals for the technical committee was to locate all of the Judo Alberta trophies and get them repaired and fully updated.

Of the 20 trophies that are currently awarded (12 at a fall tournament and 8 at provincials), we are currently looking for 6. Despite locating 2 of the previously missing trophies in time for the 2016 University of Alberta Invitational, we seem to have more out of the office than last year.

In response to this finding, the technical committee prepared a tracking sheet and an awards procedure with the hopes that having a written and documented process in place will lead to improved tracking.

Additionally, each of the available trophies was photographed, catalogued, measured, described, and the award winners log was verified against the nameplates on the trophies. Future work will include preparing write-ups for the Judo Alberta website to post information on a feature trophy and completing the catalogue with the remaining trophies once collected.

The second portion of this goal was to have the trophies repaired and updated. Elite Sportswear was entrusted with adding bases to 3 trophies with bases nearly or completely covered with nameplates. Additionally, a further 6 trophies had missing nameplates updated, 2 of which also received updated faceplates.

There will be 3 more updated faceplates to apply once the corresponding trophies are returned to the Judo Alberta office.

A final measure instituted in lieu of athletes bringing the trophy home is to provide all trophy recipients with a take home "keeper" trophy. Two sets of keepers were ordered for the 8 provincials trophies (one set for the 2016-2017 season and one for the current season).

The technical committee looks forward to continuing its work in the 2017-2018 season.

Respectfully submitted,

Robert Kingston,
Technical Committee Chair

NCCP Committee Report

None submitted.

Awards Committee Report

None submitted.

LTAD Committee Report

None submitted.

Appendix A



**judo
alberta**
THE ALBERTA KODOKAN BLACK BELT ASSOCIATION

THE ALBERTA KODOKAN BLACK BELT ASSOCIATION

BY-LAWS

THE ALBERTA KODOKAN BLACK BELT ASSOCIATION (hereinafter referred to as "the Association") enacts that the existing By-laws of the Association, as amended, are rescinded and the following substituted therefore.

I. OFFICES

SECTION 1. PRINCIPAL OFFICE The principal office of the Association, being the address to which communications and notices may be sent, and at which all process may be served, shall be at such place in the Province of Alberta, as the Executive may, from time to time, designate.

II. MEMBERSHIP

SECTION 1. CLASSES OF MEMBERSHIP There shall be four classes of membership in the Association, namely: honorary Membership, Regular Membership, Associate Membership, and Life Membership.

a. HONOURARY MEMBERSHIP

Such non judoka as the Association may from time to time appoint shall be entitled to be Honourary Members of the Association and as such shall be entitled to all rights, and privileges of Regular Members, save that they are not to be entitled to vote at, nor shall they be entitled to notice of, but they shall be entitled to attend meetings of the members of the Association. They shall not be required to pay any membership fees or dues.

b. REGULAR MEMBERSHIP

Any person being of the full age of 18 years, or, holding a Black Belt Degree recognized as such by the Canadian Kodokan Black Belt Association (Judo Canada), may be eligible for Regular Membership and upon acceptance of the application for membership and upon payment of the annual fee , shall become a Regular Member of the Association and shall continue to be a regular member until he resigns or ceases to be a member in accordance with the provisions of these by-laws.

c. ASSOCIATE MEMBERSHIP

Any person studying or practising Judo and not qualifying for Regular Membership, and upon acceptance of the application for membership and payment of the annual fee, shall become an Associate Member of the Association and shall continue to be an Associate Member until he resigns or ceases to be such a member in accordance with the provisions of these by-laws, or until he qualifies for regular membership when he will be immediately granted regular membership rights and privileges. Associate Members shall not be entitled to vote at nor shall they be entitled to notice of, but they shall be entitled to attend meetings of the members of the Association.

d. LIFE MEMBERSHIP

Such Regular or Associate members, as the Regular Members of the Association may from time to time appoint, may be appointed Life Members of the Association and as such shall be entitled to all rights and privileges of Regular Members. They shall not be required to pay any membership fees or dues.

SECTION 2. ELIGIBILITY FOR MEMBERSHIP Any person:

- i ordinarily resident in Alberta, and
- ii being of good character may be eligible for membership.

SECTION 3. APPLICATION FOR MEMBERSHIP Any person may make an application for membership in the form(s) prescribed by the Executive for that purpose. An applicant shall become a member of the Association upon approval of his application by the Executive and payment in advance of the fee for one year. The means used to identify any member of the Association may be approved by the Executive and may be changed or modified as the Executive sees fit.

SECTION 4. CONDUCT SUFFICIENT FOR SUSPENSION Any member of the Association:

- a. Who fails to pay any indebtedness (other than fees) to the Association within 60 days from the date when due; or
- b. Whose conduct is considered by the Disciplinary Committee as prejudicial to the best interests of the Association or injurious to its character and reputation; or
- c. Participates in a tournament, clinic or other display that he has been advised is not approved the by Association, after receiving notice to that effect from the Association; or
- d. Practices in a club, in the Province of Alberta, that he has been advised by the Association, is not registered under these by-laws; or
- e. Has been suspended, disciplined or expelled by Judo Canada or other recognized Judo governing body;

shall be notified in writing to this effect via registered mail, addressed to his address appearing on the books and records of the Association. The person concerned shall be suspended or expelled from membership only after a noticed hearing. The Disciplinary Committee shall at such noticed hearing duly consider the charges made against such person and any oral or written material presented to it by the person whose suspension is being considered. At the conclusion of the hearing the Disciplinary Committee may, by the affirmative vote of not less than three-quarters of those present, either:

- i Suspend the member for a definite period of time;

- ii Suspend until the suspension is terminated by the Disciplinary Committee;
- iii Expel the person from the Association, thereby terminating his status as a member of the Association.

If the Disciplinary Committee does not impose any of the sanctions mentioned above, the person shall, at the termination of the meeting at which his hearing was held, be restored to full status.

If the Disciplinary Committee imposes sanctions under "ii" above, the said Committee shall specify the period for review. The suspension shall continue until such time as the suspended party applies to the Disciplinary Committee as a candidate for reinstatement, after the period for review, and, if accepted as such, a candidate shall comply with the terms and conditions for re-instatement as may be specified by the Disciplinary Committee.

A member suspended shall forfeit all rights and privileges of a member and shall only be eligible for re-admission or re-instatement as a member upon such terms as the Disciplinary Committee shall determine.

A member who has been expelled shall forfeit all rights and privileges, and shall not be eligible for re-admission or reinstatement.

SECTION 5. DISCIPLINARY COMMITTEE All matters relating to conduct sufficient for suspension shall be managed by a Disciplinary Committee consisting of one regular member from each of the eight Sport Alberta Zones with at least one club registered under these by-laws, who may, exercise all such powers and do all such acts and things as necessary.

a. Appointment to Office:

The Regular Members shall be appointed by the Executive on January 1 in each year or so soon thereafter as is practical.

b. Meetings of the Disciplinary Committee:

The Disciplinary Committee shall meet as the need arises, or at the call of the President or the Executive.

c. Decision of the Disciplinary Committee:

Any decision of the Disciplinary Committee shall be reduced to writing and forwarded to the person concerned to his address appearing on the books and records of the Association.

d. Interim measures

The Executive Committee may impose interim measures pending a meeting of the Disciplinary Committee, if the Executive Committee is of the view that the imposition of such measures is in the best interests of the members of the Association. Interim measures are not suspension, and may take different forms, including but not limited to the imposition of conditions upon continued participation of a member in the activities or work of the Association and/or member clubs.

SECTION 6. APPEAL An appeal lies to the Executive from a decision of the Disciplinary Committee. The appeal must be in writing, addressed to the Secretary of the Association and be filed within 20 days of the person concerned being notified of the decision of the Disciplinary Committee. The decision of the Executive in such matters shall be final.

III. FEES

SECTION 1. ANNUAL FEES Annual fees shall be due and payable by Regular and Associate Members in each year on such date and in such amounts as may be set by the Executive Committee from time to time.

SECTION 2. ARREARS Any member who has failed to pay his fees within 60 days from the date due shall stand suspended from membership and shall not be entitled to the rights and privileges of membership until all arrears of fees are paid, unless the Executive shall otherwise direct.

IV. MEETINGS OF MEMBERS

SECTION 1. ANNUAL MEETING The Annual Meeting of the members of the Association shall be held at such place within the Province of Alberta, at such

time and on such date as shall be determined by the Executive, provided however, that such Annual Meeting shall not be sooner than twenty days after the determination of the time, date and place of such meeting, provided always and subject to the provisions of the Societies Act. At every Annual Meeting, in addition to any other business that may be transacted, the reports of the members of the Executive, the Committees, and audited financial Statements shall be presented.

SECTION 2. GENERAL MEETINGS Except where the Societies Act otherwise provides, or the law otherwise requires, the members may consider and transact any business either special or general without any notice thereof at any meeting of the members.

SECTION 3. SPECIAL MEETINGS Meetings of the members may be called by the Executive or the President of the Association, or meetings shall be called upon the written request of one-tenth of the total number of Regular Members of the Association.

SECTION 4. PERSONS ENTITLED TO BE PRESENT All members of the Association are entitled to attend meetings of the Association. Any other persons may be admitted only upon the invitation of the Chairman of the meeting or with the consent of the meeting.

SECTION 5. NOTICES Notice of all meetings of members unless waived in writing shall be given at least twenty one (21) days before but not more than forty days before the meeting to each Regular and Life member by mail addressed to his address appearing on the records of the Association. Notices of all meetings of members shall state the purpose or purposes for which the meeting is called and the time and place where it is to be held.

SECTION 6. ERROR OR OMISSION IN NOTICE No error or omission in giving notice of any annual general meeting, general meeting, or special meeting, or any such adjourned meeting shall invalidate such meeting or make void any proceedings taken or had thereat.

SECTION 7. ADJOURNMENT Any meetings of the Association or of the Executive Committee may be adjourned to any time and from time to time and such business may be transacted at such adjourned meeting as might have been transacted at the original meeting from which such adjournment took place. No notice shall be required of any such adjournment. Such adjournment may be made notwithstanding that no quorum is present.

SECTION 8. QUORUM One-fifth of the total number of Regular Members in the Association either present in person or by proxy at any meeting of the Association,

shall constitute a quorum and in the event that no such quorum is present, the meeting shall stand adjourned to a time and place determined by the President, and the quorum at any such adjourned meeting shall be those members who shall be present in person or by proxy at such adjourned meeting.

SECTION 9. VOTING Each Regular Member and Life Member of the Association shall at all meetings of the Association be entitled to One (1) Vote and may vote by proxy. Where there is voting by proxy, the proxy shall produce and deposit with the Secretary, in the approved form, sufficient appointment in writing from his appointer or appointers. No member shall be entitled, either in person or by proxy, to vote at meetings of the Association unless he has paid all dues and fees if any, then payable by him to the Association.

V. GRADING AND PROMOTION

SECTION 1. DAN PROMOTIONS All matters and powers related to the promotion of members from Ikkyu to and within Dan Rank shall be vested in a Grading Committee, and members of the Association shall be so graded in accordance with the general accepted standards in Canadian Judo. The requirements for promotion to and within Dan Rank may be reviewed by the Executive.

SECTION 2. KYU PROMOTIONS

All matters and powers related to the promotion of Members up to and including the rank of Ikkyu shall be awarded only by at least one Black Belt Regular Member of the Association certified at Level 2 under the National Coaching Certification Program or equivalent certification under the CBET Program. Members shall be promoted in accordance with the general accepted standards in Canadian Judo.

SECTION 3. REGISTRATION OF PROMOTIONS

All promotions shall forthwith be recorded in the forms prescribed and sent to the Registrar of the Association with the registration fee.

SECTION 4. BELT COLOURS The colour of belt to be worn by any member shall conform to that standard generally in use in Canada.

VI. OFFICERS

SECTION 1. TITLE AND QUALIFICATIONS The affairs and operations of the Association shall be managed by an Executive Committee consisting of a President, a Vice President Administration, a Vice President Finance, a Secretary, a Treasurer, a Registrar, an Athlete's Representative, a Women's Representative and the Chair of the Regional Council and such officers as the regular members may from time to time determine. The people serving in these roles also hold the position of director. Any person may hold more than one office.

SECTION 2. REMOVAL AND RESIGNATION Any officer may be removed with just cause by the Regular Membership at any meeting thereof. Any officer may resign at any time by giving written reasonable notice to the Executive and Regular Membership of the Association. Any resignation shall take effect at the date of the receipt of such notice or any other later time specified therein and unless otherwise specified the acceptance of any such resignation shall not be necessary to make it effective.

SECTION 3. DUTIES OF THE PRESIDENT The President shall be the Chief Executive Officer of the Association and ex officio a member of each committee. He shall, when present, preside at all meeting of the Association. The President, together with the Secretary or other officer appointed by the Regular Membership for the purpose shall sign all resolutions. The President will be the official representative of the Association at all meetings of Judo Canada, and submit the necessary proposals of the Association to Judo Canada. He shall perform such duties as may from time to time be determined by the Executive

SECTION 4. DUTIES OF THE VICE PRESIDENT - ADMINISTRATION The Vice President ~ Administration of the Association shall perform all duties performed by the

President in the absence of the said President and other duties as assigned by the Executive.

SECTION 5. DUTIES OF THE VICE PRESIDENT – FINANCE The Vice President Finance of the Association shall be responsible for the financial planning of the Association and be responsible for the organizing and obtaining of the grants available to the Association. He shall also perform such other duties as may from time to time be determined by the Executive.

SECTION 6. DUTIES OF THE SECRETARY The Secretary shall attend meetings of the Association and record all facts and minutes of all proceedings in the books kept for that purpose. He shall give all notices required to be given to members and to directors. He shall be the custodian of all books, papers, records, correspondence, contracts, and other documents belonging to the Association. He shall perform such other duties as may from time to time be determined by the Executive.

SECTION 7. DUTIES OF THE TREASURER The Treasurer shall keep a full and accurate account of all receipts and disbursements of the Association in proper books of account and shall deposit all money or other valuable effects in the name and to the credit of the Association in such bank or banks as may from time to time be designated by the Executive. He shall disburse the funds of the Association under the direction of the Executive taking proper vouchers and shall render to the Executive at the regular meetings thereof or whenever required of him an account of all his transactions as Treasurer and of the financial position of the Association. He shall also perform such other duties as may from time to time be determined by the Executive.

SECTION 8. DUTIES OF THE REGISTRAR The Registrar shall be generally charged with the keeping of a register of members, a record of promotions, and any and all tournament records. He shall also perform such other duties as may, from time to time, be determined by the Executive.

SECTION 9. DUTIES OF THE ATHLETE'S REPRESENTATIVE To represent the interests of all provincial team members.

SECTION 10. DUTIES OF THE WOMEN'S REPRESENTATIVE To represent the interests of female members of the Association. To provide leadership, direction and strategic advice regarding the participation and development of female members. To design and recommend programs specific to the needs of female members.

SECTION 11. TERM OF OFFICE All officers of the Association shall be elected at an Annual Meeting and shall hold office for a term of two years. No officer may hold the same office for more than three consecutive terms. When an officer resigns, or is unable to carry out his duties before the expiry of his term the Executive may appoint a member to replace the resigning or disable officer and such replacing officer shall hold office until the expiry of the current term.

Election of officers shall be in alternate years with the positions of President, Vice President - Administration, Secretary, Treasurer, and Regional Chair in one year followed by the positions for Vice President of Finance, National Councilor, Registrar, Athlete's Representative and Women's Representative the next year.

SECTION 12. ELECTION OF DIRECTOR, PRAIRIE REGION Upon the

Association becoming eligible to have one of its regular members become the Director representing the Prairie Region to Judo Canada, an election for the position of Director, Prairie Region shall be held at the Annual Meeting immediately prior to the Meeting of Judo Canada where such person is to be confirmed.

VII. REGIONAL COUNCIL

SECTION 1 There shall be a Regional Council consisting of eight members of the Association representing the eight sporting zones in the Province of Alberta established by the Alberta Sports Recreation Parks and Wildlife Foundation or its successor.

SECTION 2 Nomination for the Position of Zone Representative

Each club will choose a name from their Club Membership to be forwarded to the current Regional Council Chair for consideration as possible zone rep. If more than 2 names are forwarded in a zone, the current regional councilor will at his discretion pick 2 names from his zone. When all the names have been forwarded to Judo Alberta, the appointment of the new Regional Councilor will be done by the Executive of Judo Alberta at their discretion.

SECTION 4. POWERS AND DUTIES OF THE REGIONAL COUNCIL

- a. To plan, sponsor and co-ordinate Judo events in their respective zones subject to the approval of the Executive of the Association.
- b. To act as liaison between the general membership and club membership in each zone and the Executive.
- c. To advise the Executive on funding and general programs.
- d. The Regional Council shall keep minutes of its meetings and provide a copy to the Secretary.
- e. The Regional Council shall meet at least once in each year.

VIII COMMITTEES

SECTION 1. ADVISORY COMMITTEE There shall be an advisory committee consisting of the members of the Executive, the members of the Regional Council, and all committee chairmen, which shall meet at least once in each year to review past plans and results, formulate budgets and plans for the coming year and any future years as deemed necessary.

SECTION 2. OTHER COMMITTEES There shall be a Grading Committee, a Technical Committee, a Referees Committee, a Women's Committee, a NCCP Committee and a Coaches Committee. The Chairman of each Committee and the Head Coach shall be appointed by the President. Each such appointed person shall provide a list of committee or staff members to the Executive for approval.

The Executive or the Annual Meeting may establish such additional committees as they deem necessary from time to time. The purpose, duties, membership and other terms of such committees shall be fully set out in the Minutes of the Meeting bringing the committee into existence and such committee shall continue to exist until dissolved by a meeting of the Executive or the Annual Meeting.

All committee members shall hold office for a term of two years.

All committees shall keep minutes of their meetings and provide a copy to the Secretary.

IX. MISCELLANEOUS

SECTION 1. REMUNERATION OF OFFICERS AND MEMBERS No officer or member of the Association shall receive any compensation for any services rendered as an officer or member unless the same shall first have been approved by a meeting of the members of the Association. Without restricting the generality of the

foregoing, the Regular Membership of the Association may from time to time allocate funds to an officer or member of the Association to reimburse them for out of pocket expenses while carrying out the official business of the Association.

SECTION 2. AUDIT AND BOOKS OF ACCOUNT The books, accounts and records of the Association shall be audited at least once each year by a duly qualified accountant or by two members of the Association appointed for that purpose by the Executive at the Annual Meeting.

A complete and proper statement of the standing of the books of the previous year shall be submitted by the Treasurer to the Annual Meeting.

The books and records of the Association may be inspected by any member of the Association at the Annual Meeting provided for herein, or at any time upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of the same. Each member of the Executive shall at all times have access to such books and records.

SECTION 3. BORROWING POWERS For the purpose of carrying out its Objects, the Association may borrow or raise or secure the payment of money in such manner as it thinks fit and in particular by the issue of debentures, but this power shall be exercised only under the authority of the Association and in no case shall debentures be issued without the sanction of an extraordinary resolution of the Association.

SECTION 4. AMENDMENT These By-laws may be rescinded, altered or added to by a special resolution passed by a majority of not less than three-quarters of the Regular Members as are present in person or by proxy at a general meeting of which written notice specifying the intention to propose the resolution as a Special Resolution has been duly given.

SECTION 5. INTERPRETATION In these By-laws, unless the context otherwise requires, words importing the singular number or the masculine gender shall include the plural number or the feminine gender as the case may be, and vice

versa, and the references to persons shall include firms and corporations. Wherever reference is made to any statute or section thereof, such reference shall be deemed to apply to any amendment to the said statute or section as the case may be. When construing the by-laws reference shall be made to the Societies Act and words and expressions used in the by-laws shall, so far as the context does not otherwise require, have the same meaning as would be the case when used in the Societies Act.

SECTION 6. CLUBS Any members of the Association forming themselves into a club for the purpose of practising the sport of Kodokan Judo must have the club registered with the Association and the Association may levy a fee for such registration.

A club must have a Regular Member(s) of the Association as the person(s) responsible for the teaching of the sport of Kodokan Judo.

All members of the Association must, when practising within the Province of Alberta, practice only in a club registered under these by-laws.

SECTION 7. REGIONAL ACTIVITIES Any member clubs wishing to form a regional body and registering that regional body annually with the Association, may do so on completing an application for recognition. The Association may levy a fee for such registration. The clubs forming the regional body must be individually registered with the Association under Section 6.

SECTION 8. CUSTODY AND USE OF SEAL The Executive may adopt a seal which shall be the common seal of the Association.

The common seal of the Association shall be under the control of the Executive and the responsibility for its custody and use from time to time shall be determined by the Executive.

X. DISSOLUTION

Upon dissolution of the Association, and after payment of all debts and liabilities, its remaining properties and assets shall be distributed to any recognized Canadian amateur athletic association or to any recognized charitable organization.

XI. RULES, REGULATIONS, POLICIES

The Executive Committee may prescribe rules, regulations and policies not inconsistent with these by-laws relating to the Associations activities.

Appendix B (Performance Measures)

	<u>16/17 Target</u>	<u>16/17 Actual</u>	<u>17/18 Target</u>
WOMEN'S COMMITTEE			
Number of participants at girls' sleepover and training camp	100	100	120
Female judoka banner	0	0	1
Increase female membership			5%
GRADING COMMITTEE			
Number of Black belt grading's	2	2	2
Number of kata teams placing 5 th or higher at senior nationals	4	4	5
Number of total participants at kata clinics	40	35	40
Number of kata clinics	2	3	3
REFEREE COMMITTEE			
Referee committee meetings	2	2	2
Number of active refs in Alberta	20	20	20
Number of candidates evaluated for provincial referee certification	2	0	3
Number of candidates evaluated for National Referee Certification	1	3	2
Number of Candidates evaluated for International Referee certification	1	2	1
Number of participants at Introductory Ref Clinic	10		10
Number of referees eligible for refereeing at Nationals	8	10	10
Number or Participants at Western Referee Seminar	55	100	60
NCCP COMMITTEE			
Number of participants at NCCP courses	24	8	20
Offer Dojo instructor level Course	1	1	1

Certify another learning course facilitator	0	0	2
Offer Dojo assistant level Course	1	1	1
TECHNICAL COMMITTEE			
Annual nomination forms distributed	Yes	Yes	Yes
number of nominations received	15		30
Provincial Medal/Trophy accountability	Yes	Yes	yes
Publish new provincial sanction policy	1	1	0
Number of Trophies Updated		8	20
REGIONAL COUNCIL			
Alberta Winter Games (play off / Participation)	n/a	n/a	120
AWG zone team capacity	n/a	n/a	120
inform zone rep of roles and responsibilities	1	1	1
EXECUTIVE COMMITTEE			
membership % turnover 1 year		40.60%	35%
number of job descriptions reviewed	3	6	9
number of operations policies reviewed	3	5	5
Board of Director Meetings	1	1	1
Executive Meetings	4	3	4
Number of Communications Issued	20	18	20
Number of attendees at Bof D	14	11	15
COACHING COMMITTEE			
Number of Alberta medalists at Sr Nationals	8SR/6Masters	14SR/5Masters	10SR/6Masters
Number of Alberta medalists at Jr Nationals	20	30	30
Average Number of participants at Junior and Senior Training Camps	55	55	55
Number of Funded High Performance athletes	14	14	15
Coaching for major out of Province Tournaments	8	7	9
Utilizing Sport Psychology and Nutritionists	1 or 2	5 times	5
Talent ID (tournament / Club Visit)	16	12	26

Participate in inter-provincial events	5	5	5
Canada Winter Game exposure events	9	9	9
Identify potential coaching apprentice	0	0	0
LTAD COMMITTEE			
Number of coaching clinics	1	n/a	1
number of participants at LTAD clinics	15	n/a	30
LTAD updates on website	1	n/a	1
Awards COMMITTEE			
# of inductions in AB Hall of fame	0	1	1
# of inductions in JC Hall of fame	1	0	1
# of individuals nominated for awards outside Judo Alberta	0	2	1



**judo
alberta**
THE ALBERTA KODOKAN BLACK BELT ASSOCIATION

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Financial Review

19 November, 2017

To the Judo Alberta Executive Committee,

George Wu and Robert Kingston reviewed the financials of Judo Alberta this morning and found the following three discrepancies during this review:

- 1) Cheque 004430 of 599.55 to Joe Meli for claim submitted 3 June, 2017 of 599.55.
While the claim form, receipt, and cheque all match up, the ledger report lists the expense at 560.33. The General Ledger is maintained by the Judo Alberta Bookkeeper. Four additional claims (from other committee members) were submitted for the June Dan Grading event, all four claims checked for entry accuracy. Claim forms, cheques, and ledger entries matched.
~Likely a ledger entry error~
- 2) Cheque 004456 of 750.00 to Gord Okamura for claim submitted 10 July, 2017 of 750.00 did not have a supporting receipt. Mr Okamura was contacted for supporting documentation and a receipt detailing airfare expense for the trip was provided.
~Discrepancy resolved~
- 3) The Referee Committee Chair was contacted to help understand two referee hotel expenses submitted on the same December claim form for the 2016 Quebec and Ontario Open tournaments. The High Performance Coach booked all travel for athletes, coaches, and referees for these two events and in his Visa reconciliation for November includes itemized receipts for both hotels. Additionally his expense tracking spreadsheet detailed the breakdown of costs. The claim form confirms transfer of expenses from the High Performance Coach to the Referee Committee budget.
~Discrepancy resolved~

There were no other notable items discovered during the course of the review. Both participating members signed and dated the Financial Review form.

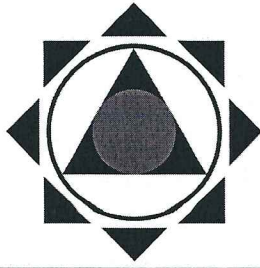
Our regards,

George Wu & Robert Kingston



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Financial Review

We have reviewed the attached financial statements for the year ended August 31, 2017 pursuant to Section IX.2 of the bylaws of Judo Alberta, which state: "the books, accounts and records of the association shall be audited at least once each year by a duly qualified accountant or by two members of the association appointed for that purpose by the Executive at the Annual Meeting." We are not however accounting professionals and consequently our review does not constitute an audit. The financial statements are the responsibility of the Executive of the Association.

We undertook steps that, in our opinion, were reasonable to review the financial statements. These steps included:

- Randomly tested expenditures to determine whether they were supported by proper receipts and cheque authorization.
- Compared the closing asset balances to bank statements.
- Compared closing trial balances transactions to supporting documentation.
- Reviewed the Future Fund transactions.

We find the financial statements present fairly, in all material respects, the finances of the Alberta Kodokan Black Belt Association as at that date.

George Wu

Nov. 19, 2017

Rob Kingston

19 Nov. 2017



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